Minutes of the Robinson Township Board of Trustees

Held at Robinson Township on Wednesday, October 14, 2026, at 7:00 pm
12010 – 120th Avenue, Grand Haven, MI 49417

Present: Supervisor Adam MacMillan, Treasurer Jamie Tubergen, Clerk Victoria Sund, Trustee Steve Ambrose and Trustee Ben Ipema

Also Present: Attorney Ron Bultje and 15 members of the public

Absent: None

1) MacMillan called the meeting to order at 7:00 pm.

2) The Pledge of Allegiance was recited followed by the Invocation given by MacMillan.

3) Motion by Tubergen, supported by Ambrose, to approve the agenda with no additions. Following a voice vote, motion passed.

4) Motion by Tubergen, supported by Sund, to approve the September 9, 2026, Minutes of the Robinson Township Board. Following a voice vote motion passed.

5) Public Comment

   John Wood, 14181 Osner Dr., Robinson Twp, commented.

   Dennis Berens, 12239 Limberlost Lane, Robinson Twp, commented.

   Joseph McCarter, Georgetown Twp, commented.

6) New Business

   a) Motion by Tubergen, supported by MacMillan, to extend the hours at Fox and Hen on December 5, 2026, from 8:00 p.m. until 10:00 p.m. Following a voice vote, motion passed.

   b) Motion by MacMillan, supported by Ambrose to approve the 2026 Holiday Office Hours, as follows:

      - Thanksgiving: closed November 26 & November 27
      - Christmas Eve & Christmas Day: closed December 24 & December 25
      - New Year's Eve & New Year's Day: closed December 31 & January 1, 2027

      Following a voice vote, motion passed.

   c) Motion by MacMillan, supported by Tubergen to approve KHC Technologies, Quote 1666, to perform network infrastructure improvements and Windows 11 upgrades in the up to amount of $3,700.00 Roll call vote was held with members present voting yes. Motion passed.

   d) Motion by MacMillian, supported by Ambrose to extend existing approvals of a Special Use Permit Extension until October 8, 2027, to Ham Worldwide, LLC – Grand River Marine Construction Facility, Nederveld Project 23201564. Following a voice vote, motion passed.

   e) Motion by MacMillan, supported by Ipema, to approve an invoice from Ottawa County Water Resources Commission for the 2026 assessment of county drains in the amount of $8,618.24. Roll call vote was held with members present voting yes. Motion passed.

f) Motion by MacMillan, supported by Tubergen to approve the insurance renewal with Acrisure for Michigan Township Participating Plan Premium Package, Policy #M26MTP81250-07, for a policy term of November 1, 2026 to November 1, 2027, in the total amount of $58,777.38. Roll call vote was held with members present voting yes. Motion passed.

g) Motion by MacMillan, supported by Ambrose, to approve the addition of temporary, W-2 employee Bill Cousins for the purpose of office process improvements at an hourly rate of $50 per hour, up to $5,000.00, to come out of the General Fund. Roll call vote was held with the following members voting yes: Ipema, Ambrose, MacMillan, and Tubergen. Abstained: Sund. Motion passed.

h) Motion by MacMillan, supported by Ambrose, to approve a request from Dykstra Realty, LLC, Emerald Lakes, to amend the zoning map to rezone parcel no. 70-08-34-300-030 from A-1 to M-1 for the purpose of expanding an existing adjacent mining operation, as recommended by the Planning Commission. Roll call vote was held with members present voting yes. Motion passed.

i) Motion by MacMillan, supported by Tubergen, to approve Quote 301443 in the amount of $3,919.58 and Quote 301263 in the amount of $1,073.38 for a total of $4,992.96 from Phoenix Safety Outfitters for the purchase of new firefighter uniforms. Roll call vote was held with members present voting yes. Motion passed.

7) All Other Business

a) Motion by Tubergen, supported by MacMillan to approve payment of the bills. Roll call vote was held with members present voting yes. Motion passed.

8) Reports

a) Treasurer Jamie Tubergen reported that she has been working on generating winter tax bills.

b) Clerk Victoria Sund reported that the General Election will be held on November 3; Early Voting begins October 24.

c) Planning Commission – Trustee Steve Ambrose reported that the Planning Commission has had the following topics on their agenda: Emerald Lake, 104th/Lake Michigan Dr., and Agritourism. He noted that there will be a public hearing held on October 27.

d) Zoning Administrator – None.

e) Chief Eric Tubergen reported that the fire department has been down by about 20 calls; they have been helping neighboring fire departments. The Roundabout has been working out great.

f) Ambulance Oversight – Chief Eric Tubergen reported that Life EMS is doing an exceptional job.

9) Second Public Comment – None

10) Adjournment

Motion by Ambrose, supported by Ipema, to adjourn the meeting at 8:25 pm. Following a voice vote, motion passed.

Respectfully submitted,

Victoria Sund
Robinson Township Clerk