Minutes of the Robinson Township Board of Trustees
Held at Robinson Township on Wednesday, August 12, 2026, at 7:00 pm
12010 – 120th Avenue, Grand Haven, MI 49417

Present: Supervisor Adam MacMillan, Treasurer Jamie Tubergen, Clerk Victoria Sund, Trustee Steve Ambrose and Trustee Ben Ipema

Absent: None

Also Present: Attorney Ron Bultje and ten members of the public

1) MacMillan called the meeting to order at 7:00 pm.

2) The Pledge of Allegiance was recited followed by the Invocation given by MacMillan.

3) Motion by MacMillan, supported by Tubergen, to approve the Agenda with the addition of 6g, "Donation of Outdated Fire Department Turnout Gear", and 7b, "Inclusion Solutions Invoice". Following a voice vote, motion passed.

4) Motion by Tubergen, supported by Sund, to approve July 8, 2026 Board Meeting Minutes and July 21, 2026 Special Meeting Minutes of the Robinson Township Board. Following a voice vote, motion passed.

5) Public Comment: Kurt Van Koevering, Ottawa County Road Commission, provided an update and handout on *Proposed Road Improvements* for Robinson Township that is part of Ottawa County's Strategic Plan.

   Kiel Reid introduced himself as he is running for the Michigan House of Representatives, District 88, and will be on the November ballot.

6) New Business

   Motion by MacMillan, supported by Tubergen, to approve Kleyn Mobile Repair Invoice #61177 in the amount of $2,031.03 for Fire Unit 2021; Invoice #61178 in the amount of $1,176.06 for Fire Unit 2062; and Invoice #61179 in the amount of $1,622.14 for Fire Unit 2061 for maintenance, annual inspection, and DOT certification of fire trucks. Roll call vote was held with members present voting yes. Motion passed.

   Motion by Tubergen, supported by Ambrose, to approve NORA (Northwest Ottawa Recreation Authority) Invoice #2600025040 for $14,563.00 for annual NORA services for Robinson Township residents. Roll call vote was held with members present voting yes. Motion passed.

   Motion by MacMillan, supported by Tubergen, to approve John and Lori Markatos Zoning Escrow Agreement and authorize the Supervisor and Clerk to sign the Agreement. Roll call vote was held with members present voting yes. Motion passed.

   Motion by Tubergen, supported by MacMillan, to approve, at the recommendation of the Planning Commission, the Shoreline Honey Farm LLC Class A Earth Change Permit. Roll call vote was held with members present voting yes. Motion passed.

   Motion by MacMillan, supported by Ipema, to approve Life EMS Fall (September – December) EMT Classes for three firefighters. The EMT Full Course is $1,750 per firefighter for a total cost of $5,250 with the $200 non-refundable Registration Fee being waived per email from Tim Newton, Director of Education, Life EMS Ambulance. Roll call vote was held with these members present voting yes: Ipema, Ambrose, MacMillan, and Tubergen. Sund voted no. Motion passed.

   Motion by MacMillan, supported by Tubergen, to approve Bio-Care Medical Surveillance Quote #00005221 for up to $10,000.00 for regulated, health-focused testing programs that meet OSHA standards. Roll call vote was held with members present voting yes. Motion passed.

   Motion by MacMillan, supported by Ambrose, to approve donation of Robinson Township Fire Department's outdated turnout gear to Belfor's Turnout Gear Donation Programs who redistribute gear to other departments in need. Following a voice vote, motion passed.

7) All Other Business

Motion by Tubergen, supported by Sund, to approve payment of bills. Roll call vote was held with all members present voting yes. Motion passed.

Motion by MacMillan, supported by Ipema, to approve Inclusion Solutions Invoice #153516 in the amount of $6,543.14 for Election Voting Booths. Roll call vote was held with members present voting yes. Motion passed.

8) Reports

Treasurer – Receiving tax payments.

Clerk – Reviewed Elections Budget and shared Early Voting and voter turnout information for August 4, 2026 Primary Election.

Planning Commission – Shoreline Honey was already discussed. S&M Gravel has an excess of topsoil and needs an Earth Change Ordinance to address the issue. The Planning Commission will review it then bring it to the Board for discussion.

Zoning Administrator – Had eight Permits for month of June 2026.

Park Board – Pickleball Courts are completed. Nets are coming. There is a low spot that Racquet Sports will come back and fix.

Library Board – None

Fire Department – July 2026 Report provided

Ambulance Oversight –Life EMS continues to provide great response times.

9) Second Public Comment: Anna White, currently the appointed 58th District Court Judge (due to Judge Bradley Knoll retiring early), who also serves as a deputy public defender at the Ottawa County Office of the Public Defender, is running for District Court Judge in Holland and will be on the November Ballot.

10) Adjournment

Motion by Tubergen, supported by Sund, to adjourn the meeting at 7:51 pm. Following a voice vote, motion passed.

Respectfully submitted,

Victoria Sund
Robinson Township Clerk