Minutes of the Robinson Township Board of Trustees
Held at Robinson Township on Wednesday, June 10, 2026, at 7:00 pm
12010 – 120th Avenue, Grand Haven, MI 49417

Present: Supervisor Adam MacMillan, Treasurer Jamie Tubergen, Clerk Victoria Sund, Trustee Steve Ambrose, Trustee Ben Ipema

Also Present: Attorney Ron Bultje and 6 members of the public

Absent: None

1) MacMillan called the meeting to order at 7:01 pm.

2) The Pledge of Allegiance was recited followed by the Invocation given by MacMillan.

3) Motion by Sund, supported by Tubergen, to approve the Agenda with no additions. Following a voice vote, motion passed.

4) Motion by Tubergen, supported by MacMillan, to approve May 13, 2026, Minutes of the Robinson Township Board. Following a voice vote, motion passed.

5) Public Comment: None

6) New Business

Motion by MacMillan, supported by Tubergen, to approve the appointment of Sheila Reneki to Loutit Library Board for a 3-year term starting July 1, 2026, through June 30, 2029. Roll call vote was held with members present voting yes. Motion passed.

Motion by Sund, supported by Tubergen, to approve the Bound Tree Fire Department Supplies invoice for $2,868.05. Roll call vote was held with members present voting yes. Motion passed.

Motion by MacMillan, supported by Ambrose, to approve the Michigan Townships Association (MTA) annual dues invoice, including the Legal Defense Fund, for $7,537.54. Roll call vote was held with members present voting yes. Motion passed.

Motion by Tubergen, supported by Ambrose, to approve the *Interlocal Agreement for Ottawa County to Approve the Designated Assessor for the period beginning January 1, 2027,* and authorize the Supervisor to execute the necessary Agreement. Roll call vote was held with members present voting yes. Motion passed.

Motion by Tubergen, supported by MacMillan, to approve, at the recommendations of the Planning Commission, the three-year S&M Gravel - Clark Farm Class B Earth Change Permit Renewal.

Motion by Sund, supported by Ambrose, to adopt Resolution #2026-03-17 Robinson Township Cemetery Fee Schedule as of June 11, 2026. Roll call vote was held with members present voting yes. Motion passed.

Motion by MacMillan, supported by Tubergen, to approve an increase in the office spending limit to $1,000.00 without needing Board approval. Expenses over $1,000.00 would need Board approval. Roll call vote was held with members present voting yes. Motion passed.

7) All Other Business

Motion by Sund, supported by Tubergen, to approve payment of bills. Roll Call Vote was held with all members present voting yes. Motion passed.

Motion by MacMillan, supported by Tubergen, to stop consultation compensation on June 30, 2026. Following a voice vote, motion passed.

8) Reports

Treasurer – Tax bills mailed at the end of the month. Auditors here this week for annual governmental audit. Switching to Horizon bank to accept online payment for tax bills as the prior company no longer offers this service.

Clerk – Audit of May Election went well, need Election workers for August Primary and November General Elections, nine days of Early Voting will take place at Spring Lake Community Center, and encouraging Absentee Voting.

Planning Commission – Clark Farm discussed earlier, Love in Action has a good plan in potentially using St. Anthony's Church, more discussions on Emerald Lake development, and language clarifications on principal buildings on Lots and Parcels.

Zoning Administrator – New Administrator, Luke Petsch assigned to us from Fresh Coast. Luke will be in office on Tuesdays and will work with Greg Ransford for training on all facets of position.

Park Board – Old tennis courts have been removed, new cement has been poured—waiting for it to cure, lines drawn in next couple of weeks for one tennis court and two pickle ball courts that face north and south , nets will be put up with plan of opening for use just after 4th of July.

Library Board – None

Fire Department – May 2026 Report provided

Ambulance Oversight – Bultje has received positive feedback regarding Life Ambulance's Services. Life staging an Ambulance in Robinson Township.

9) Second Public Comment: None

10) Adjournment

Motion by MacMillan, supported by Tubergen, to adjourn the meeting at 7:51 pm. Following a voice vote, motion passed.

Respectfully submitted,

Victoria Sund
Robinson Township Clerk