

Minutes of the ROBINSON TOWNSHIP Board of Trustees

Held at Robinson Township on April 8 at 7:00 pm
12010 – 120th Avenue, Grand Haven, MI 49417



Present: Supervisor Adam MacMillan, Treasurer Jamie Tubergen, Clerk Victoria Sund,
Trustee Steve Ambrose, Trustee Ben Ipema

Also Present: Attorney Ron Bultje and 10 members of the public

Absent: None

- 1) MacMillan called the meeting to order at 7:01 pm.
- 2) The Pledge of Allegiance was recited followed by the Invocation given by MacMillan.
- 3) Motion by Tubergen, supported by Ambrose, to approve the Agenda with the additions of 6l. Clerk Position, 6m. Consultant Rate, and 6n. Decked Invoice. Following a voice vote, motion passed.
- 4) Motion by MacMillan, supported by Ipema, to approve March 11, 2026, Minutes of the Robinson Township Board of Trustee meeting minutes with the addition under 6a after Overlay District: Following a voice vote, motion passed.

Motion by Sund, supported by Tubergen, to table approval of March 26, 2026, Special Budget Hearing Minutes to be voted on at the next Board meeting. Following a voice vote, motion passed.

- 5) Public Comment: Dennis Berens of Limberlost Lane feels Board should deny approval of the permit.
- 6) New Business

Public Hearing – Motion by MacMillan, supported by Ambrose, to open the Public Hearing regarding Marshall Tent Site. Following a voice vote, motion passed.

Doug Marshall reviewed history of campsites and operations and didn't feel a third site (tent) left a negative impact. Frank Johnson shared we shouldn't need to micromanage every aspect of private property and feels Marshall has been more than cooperative with the Township and citizens.

Motion by MacMillan, supported by Tubergen, to close the Public Hearing regarding Marshall Tent Site. Following a voice vote, motion passed.

Motion by MacMillan, supported by Ipema, to deny the site plan and special use as presented based on the recommendation of the Planning Commission and the lack of Section 9.3(D) containing provisions to allow tents, where only recreational vehicles are permitted, Section 31.8 – Standards for Site Plan Review, and Section 32.5 – General Standards for Considering Special Uses. Roll Call Vote: MacMillan-yes, Tubergen-yes, Ipema-yes, Ambrose-no, Sund-no. Motion passed.

Motion by Tubergen, supported by Ambrose, to accept Ordinance Text Amendments: Section 3.15A – Boat Landing Site; Section 3.26A – Dock; Section 4.3 – Structure, Accessory; and Section 9.2(N) – Permitted Uses. Roll Call Vote was held with all members present voting yes. Motion passed.

Motion by Sund, supported by Ambrose, to approve Lakeshore Little League Grant of License Agreement and authorize the Supervisor or Clerk to execute the necessary documents. Roll Call Vote was held with all members present voting yes. Motion passed.

Motion by MacMillan, supported by Ambrose, to approve KHC Technologies Quote 1515: Treasurer's Computer Upgrade for Lenovo ThinkPad E16 Gen 3 Laptop Computer for \$1,250, ThinkPad Universal USB-C Dock for \$280, and estimated labor costs of \$375 for estimated total of \$1,905. Roll Call Vote was held with all members present voting yes. Motion passed.

Motion by Tubergen, supported by Ipema, to approve the renewal of the Four Pointes Center for Successful Aging's Contract and request for an annual contribution of \$7,500 and authorize the Supervisor or Clerk to execute the necessary documents. Roll Call Vote was held with all members present voting yes. Motion passed.

Motion by MacMillan, supported by Ambrose, to approve two quotes from Racquet Sports: 1) Acrylic Color Coating on Saw Cut Concrete in the amount of \$23,250; 2) Net Tension System in the amount of \$2,580 and authorize the Supervisor or Clerk to execute the necessary documents. Roll Call Vote was held with all members present voting yes. Motion passed.

Motion by MacMillan, supported by Tubergen, to approve moving forward with the new language and renewal of the Road Millage. Following a voice vote, motion passed.

Motion by Tubergen, supported by Ambrose, to accept the Life EMS Ambulance Services Agreement and authorize the Supervisor or Clerk to execute the necessary documents. Roll Call Vote was held with all members present voting yes. Motion passed.

Motion by MacMillan, supported by Ipema, to approve the Tele-Rad quote for five Minitor 7 VHF Pagers in the budgeted amount of \$2,500. Roll Call Vote was held with all members present voting yes. Motion passed.

Motion by Tubergen, supported by Ambrose, to accept Garret Kelly as the Fire Department's new Lieutenant. Following a voice vote, motion passed.

Motion by MacMillan, supported by Tubergen, to table Diemer's New Cemetery Quote #3581 to be discussed at the next Board meeting. Following a voice vote, motion passed.

Motion by MacMillan, supported by Ambrose, to table the consultant rate agenda item until more information is gathered and the Board may talk with Chris Saddler, former Robinson Township Clerk.

Motion by Sund, supported by Ambrose, to approve the additional amount of \$343.20 for the Decked invoice for the accessories on new fire truck at the fire department. Roll Call Vote was held with all members present voting yes. Motion passed.

7) All Other Business

Motion by Sund, supported by Tubergen, to approve the signing of the Michigan Townships Association's Principles of Governance. Roll Call Vote: MacMillan-yes; Tubergen-yes; Sund-yes; Ambrose-yes; Ipema-No. Motion passed.

Discussion was held on Fire Department Longevity Pay. Bonnie Hayward, Former Treasurer of Robinson Township was in the audience and was the one who set up the current Longevity Program. Bonnie explained in detail how the current program came to be, which a prior Board voted on at a Regular Meeting held on March 13, 2019.

Motion by Tubergen, supported by MacMillan, to approve payment of bills. Roll Call Vote was held with all members present voting yes. Motion passed.

8) Reports

Treasurer – Annual Audit is week of June 8, 2026

Clerk – Sund reported that Absentee Voter Ballots have been sent out with 26% being returned. Election bags needed to be re-certified and two of them were rejected. Ottawa County Elections was giving away extra roller bags, and the township received two. These bags cost \$160 each so this saved the Township \$320. Sund noted she has been in the Clerk position for 9 months.

Planning Commission – Ambrose shared ~~they have determined that derby cars do fall under the Committee is reviewing~~ the Junk Car Ordinance

Zoning Administrator – No report

Park Board – Wood chips will be delivered soon. There is 30% left to do on the trails. Sample signs will be presented to the Board at the next meeting for review and approval. It was asked to put this item on next month's agenda.

Library Board – No report

Fire Department – Fire Chief Tubergen presented the Fire Department information in a new graph report, noting March was abnormally slow. There were 23 calls in March 2026 vs 35 in March 2025.

Ambulance Oversight – Agreement was discussed earlier. Response times have been great.

9) Second Public Comment

Bonnie Hayward and Frank Johnson spoke about the docks on Van Lopik.

10) Adjournment

Motion by MacMillan, supported by Tubergen, to adjourn the meeting at 8:42 pm. Following a voice vote, motion passed.

Respectfully submitted,

Victoria Sund
Robinson Township Clerk