

**Minutes of the Regular Meeting  
Of the  
Robinson Township Board of Trustees  
Held 08/14/2013 at 7:30 P.M.**

**Present:**

Tracy Mulligan  
Jackie Frye  
Bonnie Hayward  
Bernice Berens  
Travis Vugteveen

**Absent:**

None

**Also Present:**

Ron Bultje – Township Attorney  
Kathy Kuck – ZBA Secretary  
George Schippers – Planning Commission Member  
Joe Clark – Assessor  
Paul VanVelzen – Robinson Township Fire Chief  
Marcia VanVelzen – Robinson Township Fire Dept. Auxiliary  
Greg DeJong – Ottawa County Planning Commissioner  
Tom Schultz – Robinson Twp. Fire Department  
2 members of the Public

**The meeting was opened by Supervisor Mulligan. Vugteveen gave the invocation and that was followed by the Pledge of Allegiance**

Vugteveen made a motion to approve the June Minutes as written. Berens seconded the motion and it was approved.

Berens made a motion to make one change due to an error in the March 13, 2013 Minutes. This is changing the \$26 to \$28 concerning the Zoning Administrator's wages. Vugteveen supported the motion and it carried.

Frye made a motion to change the agenda and move #2 to #12.5. Vugteveen seconded the motion and it passed.

Supervisor Mulligan congratulated Marcia VanVelzen on her retirement from the County to take place later this month.

Greg DeJong gave a presentation on happenings in Ottawa County. He reported on a farm tour he had taken and a fracking seminar he attended. He talked about employees in Public Offices being trained for good customer service.

Berens made a motion to approve the zoning text amendment for pump houses to have a 15 ft setback as recommended by the Planning Commission. Section 3.113 and 4.39. Draft of 05/30/2013 as read. Vugteveen supported the motion. A roll call vote was taken with all members voting aye. The motion carried.

Agenda item #3 was adjusted by Robinson Township's Auditor and no longer needed to be addressed.

Hayward gave a report on budget items and that the Water Master Plan needs to be reviewed. The process should begin with the Water Board.

Frye gave a report on her findings while conducting the 90 day review of the Zoning Administrator's job performance. She stated he was found to be proficient in his job duties. Frye made a motion to implement the previously designated pay increase for Pete Tuls for the completion of his 90 day probationary period, from \$28 to \$30 retroactive to day 91 of his employment. Vugteveen seconded the motion. A roll call vote was taken. Ayes: Vugteveen, Hayward, Mulligan, and Frye. Nays: Berens. The motion carried.

Berens made a motion to approve the temporary truck route for the construction project for the M-231 Bridge over Little Robinson Creek and the Grand River. The truck route will be amended on a temporary basis, to bring concrete in along Lincoln St. from the west to 120<sup>th</sup> ave. and north on 120<sup>th</sup> to the current access points off N. Cedar. This change is for concrete trucks only.

Vugteveen supported the motion and it was approved.

Hayward made a motion to authorize the Township Assessor to process and complete land divisions and lot line adjustments for the M-231 bypass project even though State Applications are not submitted. Frye seconded the motion and it was approved.

Berens made a motion to approve the Farmland Preservation application from Maple Hills Real Estate Ventures-Terry and Wayne Geurink. This is 30 acres (3 ten acre plots.) These will remain Agriculture for 50 years and not be changed. Hayward seconded the motion and it was approved.

Chief VanVelzen explained the need to pave around the metering station and fire hydrant. Frye made a motion to have the project posted for bids and if none are received to go with one that VanVelzen received. If no response to the posting the project is to be approved up to \$12,000.00. Frye made the motion and Vugteveen seconded it. A roll call vote was taken with all members voting aye. The motion carried.

The tennis court and parking lot conditions were discussed. Frye made a motion for surface maintenance to be done in the spring not to exceed \$5000.00. Hayward seconded the motion and a roll call vote was taken with all members voting aye. The motion was approved.

Berens gave a report on the results of the Park Board meeting. She outlined possible projects that could be done by volunteers from Shape Corp. and the Boy Scouts. The need for a gatekeeper was also discussed.

Hayward reported the balances in the following accounts: Park: \$83,144.78. Water: \$99,232.68 and Roads: \$824,421.17.

Hayward made a motion to have new rain gutters installed on the Fire Department Building, not to exceed \$1,000.00. Berens supported the motion and a roll call vote was taken with all members voting aye. The motion carried.

Berens made a motion to pay the bills. Vugteveen supported the motion and it was approved. The reports are on file.

Vugteveen made a motion to adjourn that was seconded by Hayward, The motion carried and the meeting adjourned at 10:30 P.M.

**Respectfully Submitted**  
**Jackie S. Frye**  
**Robinson Township Clerk**