

Minutes of the
Robinson Township Board of Trustees
Regular Board Meeting
January 16, 2012 at 7:30 PM

Present:

Tracy Mulligan
Bonnie Hayward
John Kuyers
Bernice Berens

Absent:

Jackie Frye

Also Present:

Deputy Clerk Chris Saddler
Fire Chief VanVelzen
Five members of the public

Supervisor Mulligan opened the meeting. Kuyers gave the invocation followed by the Pledge of Allegiance.

Berens made a motion, seconded by Kuyers to approve the December 2011 minutes. Motion passed.

Hayward made a motion, seconded by Kuyers to approve the agenda as presented. Motion passed.

Bonnie Hayward presented a resolution identifying and clarifying the names of depositories used by Robinson Township. Berens made a motion, seconded by Kuyers to adopt Resolution # 2012-01-01 Designating depositories for Township funds to be; Bank of America, Chemical Bank, Macatawa Bank, Lake Trust Credit Union, Michigan Class (MBIA-MISC), Charter One, Mercantile Bank of Michigan, Michigan Commerce Bank, PNC Bank, Chase Bank, Comerica Bank, Fifth Third Bank, United Federal Credit Union, West Michigan Community Bank, Bank of Holland and Founders Bank and Trust. Roll Call vote: Berens, Hayward, Mulligan, and Kuyers voted yes. Frye: absent. Resolution passed.

Berens made a motion, seconded by Kuyers to collect the summer 2012 taxes for Zeeland schools at a rate of \$2.87 per parcel. Roll call vote: Kuyers, Hayward, Berens, and Mulligan voted yes. Frye: absent. Motion passed.

Treasurer Hayward stated there were enough funds to make an additional payment to Allendale Township towards our water debt. Berens made a motion, seconded by Kuyers to make an additional water payment to Allendale Township in the amount of \$10,000. Roll call vote: Hayward, Berens, Kuyers, and Mulligan voted yes. Frye: absent. Motion passed.

Hayward made a motion, seconded by Berens to reappoint Scott Blackmer to the Planning Commission, for another three-year term to expire in 2015. Motion passed. Hayward made a motion, seconded by Berens to reappoint Bill Mascheweske to the Planning Commission, for another three-year term to expire in 2015. Motion passed.

Hayward made a motion, seconded by Berens to reappoint Kathy Kuck to the Zoning Board of Appeals for another three-year term to expire in 2015. Motion passed.

Hayward made a motion, seconded by Berens to reappoint Rich Saddler to the Zoning Board of Appeals for another three-year term to expire in 2015. Motion passed.

Hayward made a motion, seconded by Berens to reappoint Richard Maike to the Zoning Board of Appeals as an alternate for another three-year term to expire in 2015. Motion passed.

Hayward made a motion, seconded by Berens to reappoint Peter Wampler to the Park Board for another three-year term to expire in 2015. Motion passed.

Berens made a motion, seconded by Kuyers to reappoint Eric Hayward to the Park Board for another three-year term to expire in 2015. Motion passed.

Discussion was held on the function of the Park Board. It was agreed upon that the Park Board is an advisory board and should not be charged with duties associated with normal operations.

Kuyers made a motion, seconded by Hayward to appoint Trisha Averill to the Park Board for a four-year term to expire in 2016. Motion passed.

Kuyers made a motion, seconded by Hayward to appoint Jeff Elzinga to the Park Board for a four-year term to expire in 2016. Motion passed.

Berens made a motion, seconded by Kuyers to reappoint Milt Reeths to the Water Board for a three-year term to expire in 2015. Motion passed.

Hayward made a motion, seconded by Berens to reappoint Joe Clark as representative to the NOCH Board for his last three year term ending in 2015. Motion passed.

Hayward made a motion, seconded by Berens to reappoint Helen Bulthouse as representative to the Loutit District Library Board for a three-year term expiring in 2015. Motion passed.

A current budget comparison was reviewed. The only department that needs adjusting is the Inspection Department. An increase in the number of new building permits has increased these expenses.

Berens made a motion, seconded by Kuyers to pass Budget Amendment Resolution 2012-01-02 increasing the Inspection Department 101-371-000 by \$10,000 making it \$35,000 and decreasing Street Department 101-446-000 by \$10,000 making it \$30,000. Roll call vote: Mulligan, Berens, Kuyers and Hayward voted yes. Frye: absent. Resolution passed.

Chief VanVelzen gave an update on the Fire Station remodel project. He has received preliminary drawings from the Sears Architectural firm. They plan on moving the North and South walls to have a bigger training room, revamped kitchen area and bathrooms for both men and women with showers. Final drawings should be done within two weeks. The next step would be to solicit bids.

Berens made a motion, seconded by Hayward to give permission to Chief VanVelzen to seek bids on the Fire Station remodel after the final drawings are received. Motion carried.

It was suggested that the RFP be posted on a centralized bid website and that any Ads in the paper direct bidders to the site.

Discussion was held on the need to upgrade phone system.

Discussion was held on the possibility of instituting a home change of ownership verification program.

Kuyers made a motion, seconded by Berens to pay the bills. Motion carried.

Kuyers made a motion, seconded by Berens to adjourn. Motion carried.

All reports are on file.

Meeting adjourned at 8:40 PM

Respectfully submitted,

Christine Saddler
Deputy Clerk
Robinson Township