

## Minutes of the Robinson Township BOARD OF TRUSTEES

Held at Robinson Township on Wednesday, March 11, 2026  
12010 – 120<sup>th</sup> Avenue, Grand Haven, MI 49417



**Present:** Supervisor Adam MacMillan, Treasurer Jamie Tubergen, Clerk Victoria Sund,  
Trustees Steve Ambrose and Ben Ipema

**Absent:** None

**Also Present:** Attorney Ron Bultje and 13 members of the public

- 1) Supervisor MacMillan called the meeting to order at 7:00 pm.
- 2) The Pledge of Allegiance was recited followed by the Invocation given by MacMillan.
- 3) Motion by **Tubergen**, supported by **Ambrose**, to approve the agenda. Following a voice vote, motion passed.
- 4) Motion by **Tubergen**, supported by **MacMillan**, to approve the February 11, 2026, Robinson Township Board of Trustees meeting minutes. Following a voice vote, motion passed.

### 5) **Public Comment**

- Kurt VanKoevering, Ottawa County Road Commission, discussed upcoming 2026 Construction Projects and provided a handout.
- Terri Hodgson, resident, provided a handout of research on completed research from surrounding townships and would like to encourage Robinson Township to revise the Blight/Junk Car Ordinance.

### 6) **New Business**

- a) Motion by **Sund**, supported by **Tubergen** to opened the Public Hearing regarding the Boersen Site Plan and Special Land Use Permit Application in the E-1 Overlay District. Following a voice vote, motion passed.

Mr. Boersen stated that he is putting an attached garage and breezeway on the house.

Motion by **Ambrose**, supported by **MacMillan**, to close the Public Hearing. Following a voice vote, motion passed.

Motion by **MacMillan**, supported by **Ipema**, to approve the Boersen site plan and special land use permit, as presented, based on the recommendation and stipulations provided by the Robinson Township Planning Commission on February 24, 2026, because the proposal meets the standards provided in Section 31.8, Section 32.5 and Section 9.3(A) of the RTZO. Following a roll call vote, with all members present voting yes, motion passed.

- b) Motion by **MacMillan**, supported by **Tubergen**, to approve the S&M Gravel cell closure of earth change unit number one, upon its reclamation as described within the letter dated February 16, 2026, from Resource Planning and Design, LLC, and to open earth change unit number five. Prior to progression of earth change activity, the applicant shall provide a written certification of (1) a registered civil engineer and (2) a professional ecologist to the effect that reclamation activity in the earth change unit or units involved has been completed in accordance, and full compliance with the reclamation requirements of this Ordinance and of the permit. Following a roll call vote, with all members present voting yes, motion passed.
- c) Motion by **Tubergen**, supported by **Sund**, to approve the proposal of recommended services from Republic Services of and Temporary Service Agreement Number A913181216 service contract with Republic Services for Dump Day on May 30, 2026, \$438 Lift Charge, \$38.5 Disposal Rate, \$189 Dry Run, \$119 Relocate, and \$189 Removal. Following a roll call vote, with all members present voting yes, motion passed.
- d) Motion by **Sund**, supported by **MacMillan**, to approve Diemer's Property Services Estimate Numbers: #3473 for Ball Fields amount of \$17,970.31; #3474 for Cemetery amount of \$11,755.79; #3476 for Fire Station amount of \$3,845.80; #3477 for Office amount of \$4,421.87; and #3479 for Park Pavillion amount of \$5,072.74. Following a roll call vote, with all members present voting yes, motion passed.

Before a motion was made, it was noted that lawn care quotes were obtained from Action Lawncare and Diemer's Property Services.

- e) Motion by **Tubergen**, supported by **MacMillan**, to approve the Project Estimate from Ottawa County Road Commission prepared February 11, 2026, for reconstruction on 136th Ave. from Buchanan Street to Rich Street (0.5 mile), including tree removal, grading, ditching, bituminous pavement, and restoration for an estimated cost of \$425,000.00 and authorize the Clerk to execute the agreement. Following a roll call vote, with all members present voting yes, motion passed.
- f) Motion by **Tubergen**, supported by **Sund**, to approve renewal of the Michigan Chloride Sale of Service Contract for the delivery and brining in the amount of \$0.23 per gallon for the 2026 dust control season and the revised dates of service. Following a roll call vote, with all members present voting yes, motion passed.

- g) Motion by **MacMillan**, supported by **Sund**, to approve Estimate #13428 from Zeeland Blacktop, Inc. in the amount of \$52,900.00 for asphalt at the new cemetery. Following a roll call vote, with all members present voting yes, motion passed.
- h) Motion by **MacMillan**, supported by **Tubergen**, to approve the Supervisor's appointments to the Water Board with a term limit through March 31, 2029, for the following individuals: Bill Maschewke, Bonnie Hayward, and Kurt Koella. Following a voice vote, motion passed.
- i) Motion by **Tubergen**, supported by **Ambrose**, to approve Consumers Energy Notification #1076488358 Removal of 144<sup>th</sup> and Lincoln Street Lights and Resolution #2026-03-10 Consumers Energy Standard Lighting Contract Revision with MacMillan coordinating the project with Consumers Energy and Robinson Township and Grand Haven Township splitting the costs of this project. Following a roll call vote, with all members present voting yes, motion passed.
- j) Motion by **MacMillan**, supported by **Ambrose**, was made to approve the appointment of Hunter Brower as a Cadet Firefighter to Robinson Township Fire Department. Following a voice vote, motion passed.
- k) 2026 Wage Schedule:
  - The following wages were discussed for Office Staff:
    - Deputy Clerk/Office Administrator increased from \$20.00 to \$21.00 per hour
    - Deputy Treasurer and Secretary positions increased from \$20.00 to \$21.00 per hour
    - Township Maintenance remained the same at \$25.00 per hour
    - Cleaning remained the same at \$27.00 per hour
    - Election Chairperson increased from \$20.00 to \$21.00 per hour
    - Election Clerk increased from \$17.00 to \$18.00 per hour
    - Election Inspectors increased from \$17.00 to \$18.00 per hour
    - Receiving Board remained the same at \$52.00 per election for the first 3 hours, then, hourly Election Inspector rate
    - Election Commission remained the same at \$100.00 per diem
    - Zoning Board of Appeals Chair and Secretary positions remained the same at \$90.00 per meeting
    - Zoning Board of Appeals Members remained the same at \$70.00 per meeting
    - Planning Commission Chair and Secretary positions remained the same at \$90.00 per meeting
    - Planning Commission Members remained the same at \$70.00 per meeting
    - Seminars for Planning Commission Members remained the same at \$65.00 per Seminar with Board Approval
    - Board of Review Members increased from \$16.00 to \$17.00 per hour
    - Construction Board of Appeals – N/A
    - Ambulance Board, Water Board, Park Board, and NORA remained the same at \$50.00 per diem for non-elected official member
    - Library Rep. position will be removed as Loutit Library will be compensating Library Representatives.

Motion by **MacMillan**, supported by **Tubergen**, to approve the raises of one dollar per hour increases for Deputy Clerk/Office Administrator, Deputy Treasurer, Secretary, Election Chairperson, Election Clerk, Election Inspectors, and Board of Review Members. Following a roll call vote, with all members present voting yes, motion passed.

- Fire Department: It was noted Blendon Township pays their firefighters in this structure.
  - Salaries
    - Fire Chief remained the same at \$27,000 per year
    - Information Technology increased to \$2,500 per year
    - Training Officer increased to \$2,500 per year
  - Fire Pay Scale
    - Chief Hourly Call Rate was set at \$39.00 per hour
    - Deputy Chief Hourly Call Rate was set at \$39.00 per hour
    - Captain Hourly Call Rate was set at \$32.00 per hour
    - Lieutenant Hourly Call Rate was set at \$32.00 per hour
    - Full Fire Fighter pay increased to \$27.00 per hour
    - Midpoint Firefighter pay increased to \$23.00 per hour
    - Probationary/Cadet Firefighter pay increased to \$20.00 per hour
  - Non-Fire Call Pay
    - Fire Station Cleaning pay increased to \$55.00 per hour
    - Duty Officer Weekend pay increased to \$250.00 per weekend
  - Removal of Double Pay
    - Slowly phase out double pay
    - April 1, 2026 – September 30, 2026 – 1.5x call rate
    - October 1, 2026 – March 31, 2027 – New monthly response bonus based on percentage of calls firefighter responded to during that month

Motion by **MacMillan**, supported by **Ambrose**, to approve the proposed pay scale from April 1, 2026 through March 31, 2027, with all the guidelines the Fire Chief noted on the above noted positions. Roll call vote was held with Sund-yes, Tubergen-abstained, Ipema-yes, MacMillan-yes, Ambrose-yes. Motion passed.

- l) Fire Fund Budget Resolutions #2026-03-07, #2026-03-08, and #2026-03-09 were discussed.

Motion by **Tubergen**, supported by **Ambrose**, to approve Fire Fund Budget Resolution #2026-03-07, Resolution #2026-03-08, Resolution #2026-03-09, and authorize the Clerk to sign the documents. Following a roll call vote, with all members present voting yes, motion passed.

m) Fire Truck Accessory Quotes for the new 2026 Chevy Silverado Fire Truck:

Decked quote for Drawer System + Premium Accessory Pack – Full Size for \$1,445.00; CargoGlide for Drawer System for \$1,275.00, and CargoGlide Mounting Brackets for \$85.00 for a total amount of \$2,805.00 was discussed. State requires the Fire Department to carry equipment that is not often used that will be stored in the Drawer System.

Motion was made by **Tubergen**, supported by **MacMillan**, to approve the quote from Decked in the total amount of \$2,805.00 for the CargoGlide Drawer System to be paid out of the 2025-2026 fiscal year budget. Following a roll call vote, with all members present voting yes, motion passed.

Motion by **MacMillan**, supported by **Tubergen**, to approve, out of the 2026-2027 budget, a truck topper in the amount of \$5,812.20 from Camp & Cruise; a Light and Siren Installation package in the amount of \$8,689.35 from 3rd Coast Upfitting; and lettering and graphic applications from Raap Signs in the amount of \$1,950.00 to be put on the new 2026 Chevy truck for the fire department. Following a roll call vote, with all members present voting yes, motion passed.

7) All Other Business

a) Motion by **Sund**, supported by **Tubergen**, to review and approve bills made. Following a voice vote, motion passed.

8) Reports

a) Treasurer reported tax season is done. Settlement is done with Ottawa County. Some mail pieces were stolen from our mailbox that contained tax payments. Ottawa County Sherriff's Department is involved. Some of our residents' taxes turned delinquent as this issue happened toward the end of the due date. To prevent this in the future, our incoming mail will be placed in our drop box and tax payments may be placed there too.

b) Clerk Sund noted that her department is working on the May election for Grand Haven and Zeeland Public Schools. She and Deputy Clerk Angel attended an Early Voting (EV) Training, which is new for municipalities in Ottawa County this year since the county turned the EV process over to the local municipalities.

c) Planning Commission reported they are working with Boersen's. Ambrose noted Terri Hodgson has been to a couple of their meetings. Greg from Fresh Coast will be addressing these things. It was noted that Greg will be following up with Doug Marshall on the Special Use permit that is required.

d) Zoning Administrator: None

e) Park Board has a meeting coming up at which goals will be discussed for the coming year, which includes continued work on the pickleball courts.

f) Library Board: None

g) Fire Department is waiting to pick up the new truck. They had 26 calls in February 2026.

h) Ambulance Oversight Committee reports that as of March 1, 2026, at 8:00 am, Life EMS has officially taken over the Grand Haven/Spring Lake area for Ambulance Service. Life EMS is planning several community outreach activities for this area.

9) Second Public Comment – David Sund, Shady Tree Lane, confirmed that he heard correctly that 136th South from Rich to Buchanan Street would be paved. He would like to ask the Board to reconsider the paving priorities. We are paving a section of road that has limited residential impact. North of Lincoln on 136th, there is higher residential density plus Stearns Creek that pulls in more users from both sides in addition to the condition of the road. It was noted this is the last petition agreement to fulfill and potential paving projects could be looked at in the future.

10) Motion by **MacMillan**, supported by **Tubergen**, to adjourn meeting at 8:08 pm. Following a voice vote, motion passed.

Respectfully submitted,

Victoria Sund  
Robinson Township Clerk