

Minutes  
Robinson Township Board of Trustees  
November 9, 2016 Regular Meeting  
12010 120<sup>th</sup> Ave, Grand Haven MI 49417

Present: Stille-Mulligan, Hayward, Saddler, Berens, Vugteveen

Absent: None

Also Present: Attorney Ron Bultje, Robb Robbins, Alan Horton, State Representative Amanda Price, Commissioner Greg DeJong and five members of the public

The meeting was called to order at 7:30 p.m. in the Fire Department training room

Berens gave an invocation followed by the Pledge of Allegiance.

Berens made a motion seconded by Vugteveen to approve the October 12, 2016 minutes as presented. Motion carried.

Hayward made a motion seconded by Berens to approve the agenda combining items 11 & 12. Motion carried.

Supervisor Stille-Mulligan gave the opening remarks. This will be her last meeting as Supervisor. She reflected on the changes in the Township over the last eight years and passed the "gavel" onto Kathy Kuck.

Commissioner Greg DeJong thanked Tracy for her service. He reported on a retirement open house for Sheriff Gary Rosema on December 14 from 1:30-5:00 at the Grand Haven Community Center, an upcoming Police Academy offered by the Ottawa County Sheriff's Department, a retirement open house for Zeeland City Fire Chief Bill Gruppen Sr. and about the Water Quality Forum being held November 21, 2016.

State Representative Amanda Price was given the floor. She also thanked Tracy for her service and reported on happenings at the State level.

Discussion was held regarding a potential no parking zone on Mercury/Green Street 500' East and West of 144<sup>th</sup> Ave.

Vugteveen made a motion seconded by Hayward to direct Attorney Ron Bultje to draw up a resolution confirming the Board's desire to abandon Eastman Street between Clark and Pingree and to quit claim equal parts to either side of Eastman Street with the exception of the Southern 150' which shall be designated per the drawing dated 10/18/16 with a \$3,000 monetary reimbursement to be received from Alan Horton. Roll call vote was held. Vugteveen: yes, Hayward: yes, Berens: yes, Stille-Mulligan: no, Saddler: yes. Motion Carried.

Vugteveen made a motion seconded by Saddler to approve Resolution 2016-11-13 amending the budget; increasing road maintenance \$23,122.56 and decreasing the recreation program \$504.00 and decreasing park operating \$23,626.66. Roll call vote held with all members voting yes. Motion carried.

Berens made a motion seconded by Vugteveen to approve the quote from Calico Cat for purchase of blinds for the Township office in the amount of \$3,496.50. Roll call vote was held with all members voting yes. Motion carried.

Discussion was held regarding paying for construction services in full before job is done.

Hayward made a motion seconded by Berens to direct Betsy Davidson from Addorio Technologies to purchase and install a new server per quote received 10/16/16 with a cost not to exceed \$5,500. Roll call vote held with all members voting yes. Motion carried.

Discussion was held regarding the need to have a defined procedure for having purchases approved and documented. Bonnie Hayward will work on developing a purchase order procedure and a redefinition of the spending authority.

Due to a higher than expected cost to produce the obituary history books it was suggested to raise the price. Hayward made a motion seconded by Vugteveen to increase the selling price of the Obituaries book and for the People, Places and Happenings book to \$20/each. Motion carried.

Discussion was held regarding the upcoming changes in marijuana laws and how it would impact the Township. Discussions will be held with the Ottawa County Sheriff's office to ensure that any decision made by the Township will align with their policy.

Discussion was held regarding artwork for the Township office. We will be seeking pictures featuring Robinson Township.

Vugteveen made a motion seconded by Hayward to continue to use David Jirousek as a planning consultant on an at-will basis. Motion carried.

Discussion was held regarding the mower for the cemetery. The mowing season is almost over. It will be evaluated next year whether repair or replacement is warranted.

Discussion was held regarding placing the gabled louvered vent on Craigslist for \$500. The consensus was favorable to doing this.

Discussion was held regarding sponsoring a needy family for Christmas instead of buying gifts for each other in the office. It was agreed upon to do this.

Vugteveen made a motion seconded by Hayward to assign additional zoning administration duties to Kathy Kuck upon commencement of her term of office as Supervisor with the pay rate for those duties to remain the same. These additional duties are assigned until a new Zoning Administrator is hired.

The Park Board has a draft of the updated recreation plan out to its members for review.

Buchanan Street is currently being surveyed by the Road Commission in preparation for paving.

Vugteveen made a motion seconded by Berens to pay the bills. Motion carried.

Vugteveen made a motion seconded by Berens to adjourn at 9:32 p.m. Motion carried.

Respectfully submitted,  
Christine Saddler  
Robinson Township Clerk