

Minutes
Robinson Township Board of Trustees
November 08, 2017 Regular Meeting
12010 120th Ave, Grand Haven MI 49417

Present: Kuck, Hayward, Saddler, Berens

Absent: Vugteveen

Also present: Attorney Ron Bultje, Water Resources Commissioner Joe Bush and ten members of the public

The meeting was called to order at 7:30 p.m.

Berens gave an invocation followed by the Pledge of Allegiance.

Hayward made a motion seconded by Berens to approve both the October 11, 2017 Regular and the October 24, 2017 Special Board minutes as presented. Motion carried.

Hayward made a motion seconded by Berens to approve the agenda with the addition of Water Resources Commissioner as number 3. Motion carried.

Commissioner Greg DeJong was absent.

Supervisor Kuck gave a report on some of the meetings that she had attended and the upcoming MTA Christmas dinner. She gave an update on the new Ottawa County logo.

Hayward made a motion supported by Kuck to approve the Ochoa M-45 Migrant Housing Camp (re-purposed farm market) Site Plan with the conditions of approval and zoning ordinance factors stated in the Planning Commission's recommendation on October 24, 2017. Roll call vote was held. Hayward: yes, Kuck: yes, Berens: yes, Saddler: yes, and Vugteveen: absent. Motion carried.

Discussion was held regarding the enforcement of the zoning ordinance for Kenneth Mayse. Even though he suffered the loss of his house from a fire, he still cannot have an accessory building without a primary structure. The Township is willing to work with him to explore his options.

Water Resources Commissioner Joe Bush unveiled new maps that have been created that accurately reflect all of the drains within Ottawa County. This will allow residents to be able to tell which watershed they live in and improve accuracy of billing for drain assessments.

Discussion was held regarding the location of the easement on the Dekker Migrant housing property. A copy of the recorded easement has been located and all parties have been informed.

Kuck made a motion seconded by Hayward to retroactively approve the renewal of the Charter Franchise Agreement. Motion carried.

Kuck made a motion seconded by Berens to table approval of the amendment to the ambulance agreement. Motion carried.

Hayward made a motion seconded by Berens to approve the quote of \$31,500 from the Ottawa County Road Commission for the preliminary engineering work for the paving of Johnson Street from 120th Ave to 112th. Roll call vote was held. Hayward: yes, Berens: yes, Saddler: yes, Kuck: yes and Vugteveen: absent. Motion carried.

Saddler made a motion supported by Kuck to approve the proposed wage contract with Zoning Administrator Brian Werschem establishing a salary of \$24,000/year with a per meeting rate of \$50.50 for attendance at PC, ZBA and Board Meetings as needed. A schedule for vacation and sick leave is also included. Roll call vote was held. Saddler: yes, Kuck: yes, Hayward: yes, Berens: yes and Vugteveen: absent. Motion carried.

Review of section 4 of the personnel policy was conducted. Consensus was to adjust the lunch break time in section 4.2 to ½ hour and in 4.7 add that “or a board member” may initial a time card when the employee forgets to punch in.

Supervisor Kuck relayed that Dump Day will be held on April 14, 2018 next year. This date was decided on due to available times for Potluck Pickup. The Second Reformed Church will be on site for appliance recycling.

The Township office Christmas party will be held on December 12, 2017 for the office and Fire Department members. A donation jar will be set up in the office to collect money for a local family in need for Christmas.

Library Board Representative Helen Bulhouse has proposed a walking historical tour of the Robinson Township Cemetery next year. The program would be developed by Jeannette from the Loutit District Library. The consensus of the Board was supportive of this project.

Hayward made a motion supported by Berens to approve the bid from Electromedia for the installation of cameras in the Township Park with an upgrade to the 6 mp camera and the electrical work to be done by Larson Electric with the total cost of the project after the \$5,000 par plan grant to not exceed \$2,000. Roll call vote was held. Hayward: yes, Berens: yes, Kuck: yes, Saddler: yes, and Vugteveen: absent. Motion carried.

Berens made a motion seconded by Hayward to pay the bills. Motion carried.

Kuck made a motion seconded by Berens to adjourn at 9:27 p.m. Motion carried.
Reports are on file.

Respectfully submitted,
Christine Saddler
Robinson Township Clerk