

Minutes
September 13, 2017
Robinson Township Board of Trustees
12010 120th Ave, Grand Haven MI 49417

Present: Kuck, Hayward, Saddler, Berens, Vugteveen

Absent: None

Also present: Attorney Ron Bultje, Commissioner DeJong, Barbara Lee VanHorsen-Extended Grace, and four members of the public

The meeting was called to order at 7:30 p.m.

Berens gave an invocation followed by the Pledge of Allegiance.

Vugteveen made a motion seconded by Berens to approve the August 9, 2017 minutes as presented. Motion carried.

Supervisor Kuck shared how busy the office has been with taxes. The fire department will be hosting an Fire Open House at Robinson Elementary on September 21st from 6-8 pm.

Hayward made a motion seconded by Vugteveen to approve the agenda with the addition of: office hours, and Barbara Lee from Extended Grace. Motion carried

Commissioner Greg DeJong said the libraries in Ottawa County received \$826,633.00 from fines from tickets etc.. A flag retirement box has been placed in the main lobby of the Fillmore complex for all residents to use. There will be an AG Preservation Board fundraiser on Tuesday September 19 from 6:00-7:30 at Wolters Gardens at a cost of \$50. The M231 race will be held October 21. Volunteers are needed. M231 will be closed for the race. The Ottawa County Sheriff's Department is publishing a newsletter. Sign up is available at www.miottawa.org

Barbara Lee VanHorsen from the Extended Grace shared information on services available at the Momentum Center and the upcoming Town Hall Meeting on Addiction to be held October 9 at 6:30 p.m.

Berens made a motion seconded by Vugteveen to approve the Contract Zoning Agreement with the Roman Catholic Diocese of Grand Rapids and the Zoning Map Amendment Ordinance with our normal form putting parcels 70-08-33-400-024, -050 and -051 into the B2 zoning district. Roll call vote was held: Berens: yes, Vugteveen: yes, Kuck: yes, Saddler: yes, Hayward: no. Motion carried.

Kuck made a motion seconded by Berens to pay C&S Electric \$ 1,057.93 which is the Township's portion of the outstanding amount billed to JD Fisher and represents change order items from the Township Hall remodel project. Roll call vote was held with all members voting yes. Motion carried.

Kuck made a motion seconded by Hayward that the Township office will be closed on Monday, December 25 (Christmas) and January 1 (New Year's Day) and for eligible employees they will receive a ½ day (3.7 hrs.) of pay for the day before the holidays which would be the Fridays preceding. The office will be closed on those Fridays per normal hours. Motion carried.

Kuck made a motion seconded by Hayward to pay Mindy Raymond the balance of her unused vacation hours of September 30, 2017, not to exceed 19.6 hours, with the understanding that in the future, vacation time must be expended before time off without pay is taken. Motion carried.

Discussion was held regarding a proposed memorial policy for the Township Park. Revisions were made to the policy with the addition of a date, signature acknowledgement by the donor and a spot to record deposit/donation amount. Kuck made a motion seconded by Berens to approve the Robinson Township Park Memorial Policy subject to review and revision by Township Attorney Bultje. Motion carried.

Hayward made a motion seconded by Saddler to retain Ron Bultje who is now at Dickinson Wright as Township legal counsel. Motion carried. This will apply to all matters except the current case involving the golf course.

Hayward made a motion seconded by Berens to purchase a three year extended warranty in the amount not to exceed \$3,975.00 for the Zoll Auto Pulse device for the Fire Department. Roll call vote was held with all members voting yes. Motion carried.

Kuck made a motion seconded by Hayward to untable the discussion on the cemetery mower. Motion carried.

Discussion was held regarding the mower and the immediacy of need for replacement, timing of warranty, trade in value and how long quotes will be good for.

Kuck made a motion seconded by Vugteveen to table the discussion on the cemetery mower. Motion carried.

Discussion was held regarding the wages for the zoning administrator and possibility of making it a salaried position. Kuck made a motion seconded by Berens to table Zoning Administrator wage discussion. Motion carried.

Hayward made a motion seconded by Vugteveen to change office hours to Monday-Thursday 9:00-12:30 and 1:00-5:00 starting October 1, 2017. Motion carried.

Kuck presented a proposal from Addorio for a new website. Consensus is to keep choice local. A special meeting will be scheduled to have a demonstration from both Addorio and Standard Computers.

Reports are on file.

Vugteveen made a motion seconded by Berens to pay the bills. Motion carried.

Vugteveen made a motion seconded by Berens to adjourn at 9:45 p.m. Motion carried.

Respectfully submitted,
Christine Saddler
Robinson Township Clerk