

Minutes  
Robinson Township Board of Trustees  
August 10, 2016 Regular Meeting  
12010 120<sup>th</sup> Ave, Grand Haven MI 49417

Present: Stille-Mulligan, Hayward, Saddler, Berens, Vugteveen

Absent: none

Also Present: Attorney Ron Bultje, nine members of the public

Berens gave the invocation followed by the Pledge of Allegiance.

Berens made a motion seconded by Vugteveen to approve July 13, 2016 Regular Meeting minutes as presented. Motion carried.

Vugteveen made a motion seconded by Berens to approve the agenda. Motion carried.

Vugteveen made a motion seconded by Berens to open the public hearing for John and Jamie Boos special use. Motion carried.

Discussion: John Boos wants to construct a garage to replace his destroyed garage. The property is located at 11681 VanLopik Avenue which is in the E-1 Lowland Resource Conservation Overlay Zoning District.

- Matt Pelt questioned if it had approval from the DEQ. Yes it does have approval from DEQ and the DNR. He is required to have flood gates which have been incorporated into the design. The Planning Commission gave their approval.
- Hayward brought up the fact that Boos was issued a special use to rebuild his home after the 2005 flood and never received a Certificate of Occupancy.

Hayward made a motion seconded by Berens to close the public hearing. Motion carried.

Vugteveen made a motion seconded by Berens to approve the John Boos Site Plan and Special Use application parcel number 70-04-34-180-015 per the conditions and recommendations of the Planning Commission as stated in the 6/28/16 PC minutes and with the condition that a final inspection and approval of the house be conducted at the same time as the final inspection of the garage. Roll call vote held with all members voting yes. Motion carried.

Hayward made a motion seconded by Saddler to accept the bid from the Ottawa County Road Commission for Phase 1 of the paving project for Buchanan Street from 128<sup>th</sup> Ave to 136<sup>th</sup> Ave. Roll call vote held with all members voting yes. Motion carried.

Bids were received from Turf Pro, Bill Brolick and from Precision Landscaping for installation of a new irrigation system for the Township Hall grounds. Vugteveen made a motion seconded by Berens to select Turf Pro to install the new irrigation system per estimate submitted for a cost of \$7,400. Roll call vote held with all members voting yes. Motion carried.

Saddler made a motion seconded by Hayward to purchase 50 yards of topsoil at \$10/yard from IB Compost for the yard around the Township Hall. Roll call vote was held. Yes: Vugteveen, Stille-Mulligan, Hayward, Saddler. No: none. Abstain: Berens. Motion carried.

Saddler shared information about the Cemetery mapping capabilities that are available from Ottawa County's GIS Department. Using this system for mapping the Robinson Township cemetery would be a great recordkeeping tool.

Hillary Land who has been an intern at Ottawa County would be able to work with us directly while at school to create the mapping framework. Hayward made a motion seconded by Berens to approve Hillary Land to do the Cemetery Mapping at \$9.50 per hour for up to 40 hours. Roll call vote held with all members voting yes. Motion carried.

Berens made a motion seconded by Vugteveen to hire a two man crew from Two Men and a Truck at a rate of \$124/hour to help move into the new offices. Roll call vote held with all members voting yes. Motion carried.

A resignation letter from Zoning Administrator Kathy Kuck was received and read. Her resignation will become effective once the position is filled. Vugteveen made a motion seconded by Hayward to accept the resignation. Motion carried.

Discussion was held on the possible places to post the Zoning Administrator job opening notice. Ideas include the Ottawa County website, MSU and Davenport job placement offices and Manpower.

A construction progress update was given. Occupancy of new offices slated for the end of September.

Discussion was held on the current process of requiring a \$2,000 escrow fee when the building of an accessory building before a primary structure is requested. It was suggested that the ordinance be updated to incorporate a sliding scale to better reflect the potential costs associated with the removal of buildings.

A discussion was held regarding the Mental Health Millage.

Discussion was held regarding the bike path issues. The Road Commission is aware of the residents' concerns and will consider them when drawing up the final plans.

Stille-Mulligan shared that the Northwest Ottawa Chamber foundation has received a grant to conduct a study to address the current and future needs for recreational and healthy living practices, programs, facilities and services in Northwest Ottawa County.

Discussion was held on enforcement procedures for zoning violations.

Barbara Leaf presented information on the upcoming Town Hall Meeting on Mental Illness Part 3 that will be held on September 26, 2016 at 6:30 PM at the Grand Haven Community Center.

Vugteveen made a motion seconded by Berens to pay the bills. Motion carried.

Vugteveen made a motion seconded by Berens to adjourn at 9:14 PM. Motion carried.

Respectfully submitted,  
Christine Saddler, Clerk