

Minutes
Robinson Township Board of Trustees
June 14, 2017 Regular Meeting
12010 120th Ave, Grand Haven MI 49417

Present: Kuck, Hayward, Saddler, Berens

Absent: Vugteveen

Also present: Attorney Ron Bultje, Mark Slootaak and three members of the public

The meeting was called to order at 7:30 p.m.

Berens gave an invocation followed by the Pledge of Allegiance.

Hayward made a motion seconded by Berens to approve the May 10, 2017 Special Board minutes as presented. Motion carried.

Hayward made a motion seconded by Berens to approve the May 10, 2017 Regular Board minutes as presented. Motion carried.

Kuck made a motion seconded by Berens to approve the agenda. Motion carried.

Supervisor Kuck gave an update on the progress of the Township Hall remodel project. It is almost complete. The planters have been planted and the light pole base has been installed. Paint touch ups are complete.

Commissioner Greg DeJong was absent.

After sending out for bids for repairing the driveway in the park, the only bid received was from S&M Gravel. Hayward made a motion seconded by Berens to accept S&M's bid to grade/shape/compact existing main drive including the cul-de-sac and the circle around the pavilion. Will then furnish, place/grade/shape/compact new maintenance gravel (MDOT 22A Road Gravel) as needed, for a cost of \$500 plus material, not to exceed \$3,300. Roll call vote was held: Hayward: yes, Berens: yes, Kuck: yes, Saddler: yes, Vugteveen: absent.

Discussion was held regarding proposed Resolution to adopt land use planning techniques, such as changing the Master Plan, in order to preserve certain areas for a future M-231 expansion. Berens made a motion seconded by Kuck to table the discussion on the M-231 Resolution. Motion carried.

Saddler made a motion seconded by Hayward to adopt the MTA Principles of Governance. Roll call vote was held. Saddler: yes, Hayward: yes, Kuck: yes, Berens: yes, Vugteveen: absent. Motion carried.

Kuck made a motion seconded by Hayward to purchase a laptop for the TV console in the Board Room, Laptop will have an external drive, Office 365 w/powerpoint with Addorio Technologies to install for a total cost not to exceed \$1,000. Roll call vote was held. Kuck: yes, Hayward: yes, Berens: yes, Saddler: yes, Vugteveen: absent. Motion carried.

Kuck made a motion seconded by Berens to purchase a window shade for the large window in the board room from Calico Cat, the same as the other shades in the office, for a cost not to exceed \$350. Roll call vote was held. Kuck: yes, Berens: yes, Saddler: yes, Hayward: yes, Vugteveen: absent.

The land division checklist, which lists the duties that should be completed by zoning, assessing and the treasurer's office before a land division is approved, was reviewed. Kuck made a motion seconded by Berens to approve the presented checklist with the addition of the "prohibition of more than a 4:1 depth to width ratio". Motion carried.

Discussion was held on section two of the personnel policy.

Consensus was that the posting of job notices will be done by the Clerk in consultation with Township Board.

Consensus was also reached that submittal of an application would be optional depending on desires of the Board.

Clarification on the Fire Department's personnel policy was needed. Their policy should be adopted by the Township Board.

Consistency of implementation for the entire personnel policy is a goal that is needed.

Discussion was held regarding Buchanan Street paving. The project is underway as of today. Tree cutting is happening. Wood may be available.

Discussion was held regarding holding an Open House to show off the renovation of the Township Hall. This will be a campus wide event so the Fire Trucks can be on display also. It will be held July 28, 2017 with the time to be determined. A postcard will be sent to Township residents.

Discussion was held regarding the fees charged for land divisions. Currently there is a flat fee for a land division no matter how many splits are created. A graduated fee schedule is a reasonable way to accommodate this. This might need to be added to land fee use schedule. More research will be done.

Information was distributed on the Broadband Initiative being initiated by Ottawa County.

Discussion was held regarding the Ottawa County Parks contract zoning agreement for the trailhead parking project, and Ottawa Counties' assertion that they are exempt from having to go the PC with a site plan. They had voluntarily signed a contract zoning agreement that stated that a site plan would be presented. They are working with us and will be on the agenda for the June PC meeting.

Saddler made a motion seconded by Berens to pay the outstanding invoice for JD Fisher Builders based on the verbal release issued by AECOM. Roll call vote was held. Saddler: yes, Berens: yes, Hayward: yes, Kuck: yes, Vugteveen, absent.

Discussion was held regarding changing the use for the beach volleyball area in the Township Park. Consensus was for a Park Board meeting to be held to discuss this.

Reports are on file: Zoning

Ambulance Oversight Committee reported that they are working with NOCH and will have a proposal for the Board in the next month or so.

Berens made a motion seconded by Kuck to pay the bills. Motion carried.

Berens made a motion seconded by Kuck to adjourn at 9:32 p.m. Motion carried.

Respectfully submitted,
Christine Saddler
Robinson Township Clerk