

Minutes  
Robinson Township Board of Trustees  
May 11, 2016 Regular Meeting

Present:

Tracy Stille-Mulligan  
Bonnie Hayward  
Christine Saddler  
Travis Vugteveen  
Bernice Berens

Absent:

None

Also present:

Attorney Ron Bultje  
Six members of the public

The meeting was called to order at 7:30 p.m. Invocation by Berens followed by Pledge of Allegiance.

Vugteveen made a motion seconded by Hayward to approve the minutes for the April 9, 2016 Regular Board Meeting and the April 23, 2016 Special Board Meeting. Motion carried.

The motion to approve the agenda, with the addition of presentations by judicial candidates, was made by Hayward and seconded by Vugteveen. Motion carried.

Supervisor Stille-Mulligan gave the opening remarks.

- The Ottawa County Road Commission had their annual meeting.
- Road Brining will be through MCS this year. The first brining was scheduled for the end of April, but with the heavy rain that happened, it was put on hold. We were then put on the end of the list for service which will now happen the first of June.
- The remodel project is coming along with electrical work and backfill being worked on.

Presentations by candidates Craig Jenison and Judy Mulder for District Court Judge, Dan Martin and Karen Jongekrijg Miedema for Circuit Court Judge and Greg DeJong for County Commissioner.

Vugteveen made a motion, seconded by Berens to select West Michigan Office Interiors as the interior design firm for the Township Hall remodel project. Roll call vote held with all members voting yes. Motion carried.

Saddler made a motion, seconded by Vugteveen to designate Bonnie Hayward at the point person to work with the representative from West Michigan Office Interiors on the design. Motion carried.

Berens made a motion, seconded by Saddler to increase the pay rate for Deputy Treasurer Shelley Witte to the full pay rate of \$13.70/hr. Roll call vote was held with all members voting yes. Motion carried.

Discussion was held on the road paving bid from the Ottawa County Road Commission for Buchanan Street. The costs have risen significantly since the first section was paved. It was suggested that Supervisor Stille-Mulligan solicit bids from Prein and Newhof, Holland Engineering and Nederveld so we have a comparison.

Hayward made a motion, seconded by Berens to approve the additional options Telecom Solutions LLC listed on proposal RJP0040616-1 in the amount of \$319.00 to install a wall mounted cabinet and relocate the DMARC to the IT room. Roll call vote was held with all members voting yes. Motion carried.

Stille-Mulligan made a motion seconded by Hayward to un-table the discussion on a new phone system. Motion carried.

Hayward made a motion seconded by Berens to approve Telecom Solutions LLC to provide and install a new phone system as stated in proposal RJP032516-1 at a cost of \$6,130.00.

Berens made a motion seconded by Hayward to approve the West Central Ottawa Wastewater System revenue allocation proposal of 45/45/10 for Olive/Port Sheldon/Robinson Townships received from Ottawa County Road Commission. Roll call vote was held with all members voting yes. Motion carried.

Discussion was held on updates from the Park Board. A fence guard is needed to cover the top of the chain link fence to provide protection from injury. The soccer goal has been repaired.

Saddler made a motion seconded by Hayward to approve purchase of a fence guard for the Township Park at a cost not to exceed \$500. Roll call vote was taken with all members voting yes. Motion carried.

Hayward made a motion seconded by Stille-Mulligan to support the possible Eagle Scout project of a dog waste system for the park. Motion carried.

Stille-Mulligan made a motion seconded by Vugteveen to approve having Shelley Witte clean the office weekly during construction at her regular pay rate. Roll call vote was held with all members voting yes. Motion carried.

Saddler made a motion seconded by Berens to approve Zoning Administrator Kathy Kuck's attendance at a training held by the Ottawa County Water Resources Commissioner.

Saddler made a motion seconded by Berens to withdraw the motion to approve ZA's attendance as it is allowed under her normal duties and does not require Board approval. Motion carried.

Berens made a motion seconded by Hayward to pay the bills. Motion carried.

Vugteveen made a motion seconded by Hayward to sign the contract with Lakeshore Environmental for technical review for the MDOT/~~Scots~~ SCOTT'S Drain project after changes requested by ~~Schoten~~ SCHOLTEN Fant are made. Roll call vote was held with all members voting yes. Motion carried.

Discussion was held regarding the road paving schedule about why Buchanan Street from 120<sup>th</sup> to 128<sup>th</sup> was not on the list. The answer given was that when petitions were submitted and the schedule determined in 2012, the petitions for that section of road were submitted late and were not included.

Vugteveen made a motion seconded by Berens to adjourn at 9:10 p.m.

Respectfully submitted

Christine Saddler  
Clerk