

**Minutes of the Regular Meeting
of the
Robinson Township Board of Trustees
Held 02/12/2014 at 7:30 P.M.**

Present:

Tracy Mulligan
Jackie Frye
Bonnie Hayward
Bernice Berens
Travis Vugteveen

Absent:

None

Also Present:

Ron Bultje
Greg DeJong
Jon May
Tom Schultz
Phil Johnson
2 members of the Public

The meeting was opened by Supervisor Mulligan. Berens gave an invocation followed by the Pledge of Allegiance.

Mulligan made a motion to approve the minutes with one correction of a typo error. Berens supported the motion and it was approved.

Vugteveen made a motion to approve the agenda. Berens supported the motion and it was approved.

Mulligan reminded everyone that Rich Street between 120th and 128th would be closed temporarily for the M-231 construction.

Commissioner DeJong reported on a meeting with Grand Valley University students. He reported that the Walk for Warmth event raised \$22,000.00.

Vugteveen made a motion to approve the Resolution for the expenditure of additional funds for the maintenance and cleaning of the Worley Drain. Berens seconded the motion. A roll call vote was taken. Ayes: Vugteveen, Berens, Frye, Mulligan and Hayward. Nays: None. The resolution was approved.

Hayward made a motion to approve April 12th from 8:00 a.m. to noon as the annual clean up day. Frye supported the motion, and it was approved.

Mulligan made a motion to approve the presented 2014 Meeting schedule with one change, that the April meeting be held on April 16th instead of April 9th. Berens seconded the motion. All ayes, motion passed.

Frye made a motion to approve the wage resolution for the Supervisor, keeping it at the 2013 amount of \$20,000.00. Hayward seconded the motion. A roll call vote was taken. Ayes: Berens, Hayward, Mulligan, Frye, and Vugteveen. Nays: none. The motion carried.

Hayward made a motion to approve the wage resolution for the Clerk, keeping it at the 2013 amount of \$20,000. Berens supported the motion. A roll call vote was taken. Ayes: Vugteveen, Frye, Mulligan, Hayward, and Berens. Nays: none. The motion carried.

Berens made a motion to approve the wage resolution for the Treasurer, keeping it at the 2013 amount of \$20,000.00. Frye seconded the motion. A roll call vote was taken. Ayes: Hayward, Frye, Vugteveen, Berens and Mulligan. Nays: none. The motion carried.

Hayward made a motion to approve the wage resolution for Trustees, keeping it at the 2013 level of \$75.00 per meeting. Berens supported the motion. A roll call vote was taken. Ayes: Vugteveen, Frye, Mulligan, Hayward and Berens. The motion carried.

The wage schedule for Employees was reviewed. Assessor's salary increased to \$29,000.00. Zoning Administrator wage increased to \$27.00 per hour. Election inspector wages increased to: Chairpersons \$14.00 per hour, Inspectors \$11.00 per hour, and \$20.00 for returning election materials to the County. Field inspector increased to \$32.00 per inspection. Seminars and classes for P.C. and ZBA would stay the same at \$60.00 per meeting with the caveat that they must be approved by the Board. Other employees and deputies will receive an increase to their present pay of 1.45%. All others will remain the same as 2013. Vugteveen made the motion to approve the schedule. Hayward seconded the motion. This will take effect April 1, 2014. A roll call vote was taken. Ayes: Berens, Hayward, Vugteveen, and Mulligan. Nays: Frye. The motion carried.

Berens made a motion to close the Township on 12/24/2014, 12/25/2014, 12/31/2014 and 01/01/2015. Vugteveen supported the motion and it was approved.

The Fire Chief wages listed on the approved wage schedule reflect an increase to \$16,500 per year to be paid from the General Fund, effective 04/01/2014.

The pay increase for the Zoning Administrator reflects the result of her 90 day review. Berens made a motion to approve her review. Vugteveen seconded the motion and it was approved. Having passed her probationary period she will now be enrolled in the pension plan.

Hayward made a motion to approve the hiring of 3 additional firefighters: Erik Bailey, Phillip Chalifoux, and Garrett Kelly, and to accept the resignation of Tyson Beatty. Frye supported the motion and the motion was approved.

Berens made a motion to approve Bruce Alan Enterprises Inc. for the 2014 road brining of 42 miles of road at \$14,080.00 per application. Vugteveen supported the motion and it was approved by roll call vote with all members voting aye.

Vugteveen made a motion to approve budget amendments to the General Fund (adjustments with no increases to total budget.) Berens supported the motion. A roll call vote was taken. Ayes: Hayward, Frye, Berens, Vugteveen, and Mulligan. Nays: None. The motion carried.

Berens made a motion to approve budget amendments to the Fire Department Budget (adjustments with no increases to the Fire Fund.) Vugteveen supported the motion. A roll call vote was taken with all members voting aye. The motion carried.

Hayward made a motion to approve the Four Pointes Appropriation Agreement for \$19,000.00. Berens seconded the motion. A roll call vote was taken with all members voting aye. The motion carried.

Hayward made a motion to table any changes to the Personnel Policy. Berens supported the motion and it was approved.

Vugteveen made a motion to approve the closing of cell 2 and the opening of cell 4 at the South Cedar mining site. Berens seconded the motion. A roll call vote was taken with all members voting aye. The motion was approved.

Berens made a motion for 4 members of the Planning Commission and Kathy Kuck to attend a three session Hydraulic Fracturing Seminar and to approve a ZBA training class for Mike Olecnowicz, and a PC training class for Kathy Kuck. The cost is not to exceed \$720.00 plus mileage. Frye supported the motion. A roll call vote was taken with all members voting aye. The motion carried.

Hayward made a motion to approve a joint meeting of the Township Board and the members of the Planning Commission for Feb. 27, 2014 at 7:30 P.M. Berens supported the meeting and it was approved.

Frye made a motion supported by Mulligan to pay the \$10.00 monthly fee for the tablet in one yearly payment of \$120.00. The motion was approved.

Hayward made a motion to pay the bills. Berens supported the motion. The motion was approved.

The reports are on file.

Discussions were held on the following:

1. The cost for taking appliances at Dumpster Days and if tires will be accepted.
2. Paying the Planning Commission on a monthly basis.
3. The need to increase the Fire Budget to cover FICA.
4. VFIS payouts to the Fire Department. The Clerk and Deputy Clerk agreed to meet with the firefighters on March 11, 2014 at 6:30.
5. Direct deposit of paychecks.

Vugteveen made a motion to adjourn that was seconded by Berens and the meeting adjourned at 9:09 p.m.

Respectfully Submitted
Jackie S. Frye
Robinson Township Clerk