

Minutes
Robinson Township Board of Trustees
January 10, 2018 Regular Meeting
12010 120th Ave, Grand Haven MI 49417

Present: Kuck, Hayward, Saddler, Berens

Absent with notice: Vugteveen

Also present: Attorney Ron Bultje, Commissioner Greg DeJong, State Representative Garcia and 7 members of the public

The meeting was called to order at 7:30 p.m.

Berens gave an invocation followed by the Pledge of Allegiance.

Hayward made a motion seconded by Berens to approve the December 13, 2017 Regular Board Meeting minutes as presented. Motion carried.

Hayward made a motion seconded by Berens to approve the December 26, 2017 Special Board Meeting minutes as presented. Motion carried.

Hayward made a motion seconded by Berens to approve the agenda adding State Representative Daniela Garcia after Commissioner DeJong and adding 10: Budget amendments 11:2018 road brining 12: ACH discussion 13: Any and all other business. Motion carried.

Supervisor shared the problems that have been occurring with an ice dam on the roof of the Township hall.

Commissioner Greg DeJong gave an update on County activities including the outreach performed by the Sheriff's Department during the holiday season.

State Representative Daniela Garcia gave a presentation on happenings at the State level.

Supervisor Kuck read the Riverside Storage Public Hearing notice. PC Chair Shawn Martinie gave a summary of the project which will be an enlargement of two of the originally planned buildings from 60x40 to 120x40. The driveway, utilities and sign will be moved. Owner Phil Crum was present to answer questions.

Hayward made a motion supported by Berens to open the Riverside Storage Public Hearing. Motion carried.

Public comments were taken:

Russ Berg submitted a comment before the meeting requesting that three additional shrubs be planted on the West side of the property to shield the light. The additional shrubbery was included in the final site plan submitted.

Shannon Hamm of 13878 Green expressed concern about the light from the sign coming into her daughter's bedroom. Phil Crum agreed to work with the homeowner to minimize the problem.

Berens made a motion seconded by Hayward to close the public hearing. Motion carried.

Hayward made a motion supported by Berens to approve the Riverside Storage Site plan revision and special use amended applications based upon meeting the Site Plan Standards in Section 31.8 and the Special Use Standards in Section 32.5 of the Zoning Ordinance and with the conditions set forth in the Planning Commission's recommendation as stated in the minutes of their November 28, 2017 meeting. Roll call vote: Hayward: yes, Berens: yes, Kuck: yes, Saddler: yes, Vugteveen: absent. Motion carried.

A *Proclamation of Gratitude* for his service as member of the Planning Commission was read and presented to Rich Sibley who recently resigned his position.

Hayward made a motion seconded by Saddler to approve Supervisor Kuck's recommendation of Bill Maschewske and Heath Fowler to the Planning Commission for a 3-year term expiring in 2021. Motion carried.

Hayward made a motion seconded by Berens to appoint Rich Maike and Bill Maschewske (PC Rep) to the Zoning Board of Appeals for a 3 year term expiring 2021. Motion carried.

Hayward made a motion seconded by Berens to appoint Milton Reeths and Sheryl Koetsier to the Water Board for a 3-year term expiring in 2021. Motion carried.

Hayward made a motion seconded by Berens to appoint Helen Bulthuis as Loutit Library Board Representative for a 3-year term expiring in 2021. Motion carried.

Hayward made a motion seconded by Berens to appoint Mike Fraser, Eric Hayward and Nancy Esnaola to a 3-year term on the Park Board expiring in 2021. Motion carried.

Kuck made a motion seconded by Hayward to table the NOCH Board Representative appointment. Motion carried.

Hayward made a motion seconded by Berens to adopt Ordinance 2018-01-01: An ordinance to terminate a retirement plan under Section 457 of the Internal Revenue Code for Township Officers and Employees. Roll call vote was held. Hayward: yes, Berens: yes, Saddler: yes, Kuck: yes, Vugteveen: absent. Motion carried.

Kuck made a motion seconded by Hayward to approve Brian Werschem's attendance at the Planning and Zoning Essentials class to be held March 15 in Grand Rapids at a cost not to exceed \$225 for registration and mileage. Roll call vote held: Kuck: yes, Hayward: yes, Berens: yes, Saddler: yes, Vugteveen: absent. Motion carried.

Kuck made a motion seconded by Berens to approve the Summer 2018 Tax Agreements with Zeeland Public Schools and Grand Haven Public Schools at a rate of \$2.87/parcel. Roll call vote: Kuck: yes, Berens: yes, Hayward: yes, Saddler: yes, Vugteveen: absent. Motion carried.

Discussion was held regarding the process used by the Treasurer and Clerk's office for processing checks and invoices. Duties are split with checks and balances in place. When possible, the person who signs the checks will not be the person reconciling the accounts. Checks are signed by one person from each department. If necessary two people from one department can sign a check provided it has done with the approval of the other department.

Kuck made a motion seconded by Hayward to have Attorney Ron Bultje revise the draft Application for Agricultural/Farm Use Zoning Permit and Building Permit Exemption form and provide a contract form that will be recordable along with one that can be used for Special Uses. Motion carried.

Section 6 of the personnel policy was reviewed. Want to add "pull over to use cell phones or hands-free device while vehicle is in motion".

Saddler made a motion seconded by Berens to approve Resolution 2018-01-01 which amends the following accounts: increasing 101-215-00000 by \$7,000 and decreasing 101-446-00000 by \$7,000. Roll call vote: Saddler: yes, Berens: yes, Hayward: yes, Kuck: yes, Vugteveen: absent. Motion carried.

Berens made a motion seconded by Kuck to approve Resolution 2018-01-02 which amends the following accounts: increasing 206-336-76600 by \$1,000 and decreasing 206-336-95500 by \$1,000. Roll call vote: Berens: yes, Kuck: yes, Saddler: yes, Hayward: yes, Vugteveen: absent. Motion carried.

Kuck made a motion seconded by Hayward to approve the bid from Michigan Chloride Sales for 2018 road brining. Roll call vote: Kuck: yes, Hayward: yes, Berens: yes, Saddler: yes, Vugteveen: absent. Motion carried.

Discussion was held on ACH policy. We do not want to set up payments where someone else will have access to our accounts.

Saddler made a motion seconded by Hayward to untable the Clerk's accreditation training request. Motion carried. Saddler withdrew her request to attend the training.

Supervisor Kuck shared information on a possible donation of 70 plus acres of land to Grand Haven Township who would lease it to NORA.

A question was raised by Tom Schultz regarding the road paving schedule. It was clarified that the original board approved list of streets has Sleeper Street between 120th and 112th as the 7th street. There has been a great deal of confusion by the public because a second list with the order of the streets rearranged had been created and somehow shared. This list was never approved by the board and was only an idea of how to streamline the road paving process. The original, approved list is the one that has been, and will continue to be used.

Kuck made a motion seconded by Berens to pay the bills. Motion carried.

Saddler made a motion seconded by Kuck to adjourn at 9:25 p.m. Motion carried. Reports are on file.

Respectfully submitted,
Christine Saddler
Robinson Township Clerk