

Minutes of the Robinson Township Board of Trustees

Held at Robinson Township
January 20, 2026 at 7:00 pm
12010 – 120th Avenue, Grand Haven, MI 49417

Present: Supervisor Adam MacMillan, Clerk Victoria Sund, Treasurer Jamie Tubergen,
Trustee Steve Ambrose

Absent: Trustee Ben Ipema

Also present: Attorney Bultje and eleven members of the public

- 1) MacMillan called the meeting to order at 7:00 pm
- 2) The Pledge of Allegiance was recited followed by the invocation given by MacMillan
- 3) Tubergen asked for a motion to be made to approve the agenda with the additions of 6j BS&A Tax System Service and Support Bill, 6k Appointment of Deputy Fire Chief, and 6l TCC Assignments, which was supported by Sund. Roll call vote was held with all members present voting yes. Motion passes.
- 4) Tubergen made a motion supported by MacMillan to approve December 10, 2025 minutes. Roll call vote was held with all members present voting yes. Motion passes.
- 5) Public Comment:

Tom Schultz commented about where meeting notices are published
Anna White introduced herself as she is running for Ottawa County District Judge
- 6) New Business (Board members will consider motions to approve the following):

Motion made to approve an agreement with Zeeland Schools and Grand Haven Public Schools for tax collection by Sund, supported by Ambrose. Roll Call vote was held with all members present voting yes. Motion passes.

Motion made to approve the 3-year Premium Accident and Health Policy with Acrisure for the Firefighters for \$10,684 by Tubergen, supported by Sund. Roll call vote was held with all members present voting yes. Motion passes.

Motion made to approve \$100.00 payment to Trustee Ambrose for attending the PA233 Panel Discussion by MacMillan, supported by Tubergen. Motion passes.

Motion made to approve the 2026 Poverty Exemption with the amount increased to \$2,000.00 by MacMillan, supported by Tubergen. Roll call vote was held with all members present voting yes. Motion passes.

Motion made to approve the revised 2026-2027 Municipal Joint Early Voting Site Agreement between Spring Lake Township, Robinson Township, Grand Haven Charter Township, City of Grand Haven, and City of Ferrysburg in Ottawa County by Tubergen, supported by MacMillan. Roll Call vote was held with all members present voting yes. Motion passes.

Motion made to approve three EPB laptops up to amount of \$1,000 each by MacMillan, supported by Ambrose. Roll Call vote was held with all members present voting yes. Motion passes.

Motion made to approve the purchase from Printing Systems, Inc., of Taylor, Michigan, for 5,000 A/V ballot return envelopes and 6,000 A/V ballot outer envelopes for May 2026 election in the estimated amount of \$1,286 plus shipping by MacMillan, supported by Tubergen. Roll Call vote was held with all members present voting yes. Motion passes.

Motion made to approve Fire Department Policies presented by Sund, supported by Ambrose. Roll Call vote was held with all members present voting yes. Motion passes.

Motion made to approve BS&A Tax System Service and Support bill for \$1,344 by Sund, supported by Tubergen. Roll Call vote was held with all members present voting yes. Motion passes.

Motion made to approve the appointment of Deputy Fire Chief Rick Wiersma by MacMillan, supported by Ambrose. Roll Call vote was held with all members present voting yes. Motion passes.

Motion made to approve TCC Assignments by Tubergen, supported by Ambrose. All in favor? MacMillan – yes, Sund – yes, Tubergen – yes, Ambrose – yes. Ipema was absent. Ayes have it. Motion passes.

7) All Other Business:

Motion made to approve all bills by MacMillan, supported by Tubergen. Motion passes. Roll Call vote was held with all members present voting yes. Motion passes.

8) Reports:

Treasurer – No Report

Clerk – Learning calendar year end responsibilities and submitting 1099's. W-2's are completed and have been distributed. Received positive commitments W-2's were distributed earlier this year.

Planning Commission – in process of reviewing Ordinances line-by-line

Northwest Ottawa Recreation Authority (NORA)

Zoning Administrator – Two permits in past month

Park Board – No Report

Library Board – No Report

Fire Department – Reviewed statistics for month and year-to-date

Ambulance Oversight – Conversations continuing with Life EMS on details for transition. Life EMS is targeting mid-March for the transition.

9) Second Public Comment:

Dennis McPherson – asked about plans for Election computers being replaced

10) Motion made to adjourn the meeting at 7:45 pm by Tubergen, supported by Sund. All in favor? MacMillan – yes, Sund – yes, Tubergen – yes, Ambrose – yes. Ipema was absent. Ayes have it. Motion passes.

Respectfully submitted,

Victoria Sund
Robinson Township Clerk