



Minutes of the Robinson Township Board of Trustees

Held at Robinson Township

November 12, 2025 at 7:00 p.m.

12010 – 120th Avenue, Grand Haven, MI 49417

Present: Adam MacMillan, Jamie Tubergen, Victoria Sund, Steve Ambrose, Ben Ipema

Also present: Attorney Bultje and ten members of the public

- 1) Supervisor MacMillan called the meeting to order at 7:00 pm.
- 2) The Pledge of Allegiance was recited followed by the invocation given by Supervisor MacMillan
- 3) Tubergen made a motion to approve the agenda with the addition of 6i) Consumers Energy Electric Franchise Ordinance, which was supported by Ambrose. Roll call vote was held with all members present voting yes. Motion passes.
- 4) Review and Approval of Minutes: 10/08/25 Minutes. MacMillan noted one correction on 10/08.2025 Minutes under 4, which will read "...minutes seconded by MacMillan". MacMillan made a motion, supported by Sund to approve the 10/08/2025 Minutes. Roll call vote was held with all members present voting yes. Motion passes. Special Meeting Minutes 10/14/25: Tubergen made a motion, supported by MacMillan to approve the October 14, 2025 minutes. Roll call vote was held with all members present voting yes. Motions passes.
- 5) Public Comment:
 - Shelley Witte – Resident gave compliment to Township on the Brining Schedule.
- 6) New Business (Board members will consider motions to approve the following)
 - a. Motion was made by Sund to Untable KHC Technologies Managed Services Agreement, which was supported by Ambrose. Roll call vote was held with all members present voting yes. Motion passes. Based on Attorney review of the contractual documents, Board is not taking any action to approve.
 - b. Tubergen made a motion to approve McKellips Heating and Cooling Invoice 2025-46208 in the amount of \$638.96, which was supported by Ipema. Roll call vote was held with all members present voting yes. Motion passes.
 - c. Motion was made by MacMillan to approve Fox and Hen's extended hours on December 6, 2025 until 10:00 pm, which was supported by Tubergen. Roll call vote was held with all members present voting yes. Motion passes.
 - d. Sund made a motion to approve the road brining dates for 2026 as presented by Michigan Chloride Sales, which was supported by Ambrose. Roll Call vote was held with all members present voting yes. Motion passes.
 - e. MacMillan made a motion to approve Richard Mikkelson as Robinson Township's community representative on Nora's Board, serving a term of three years, which was supported by Tubergen. Roll Call vote was held with all members present voting yes. Motion passes.
 - f. Tubergen made a motion to approve signing the proposal for Group-term Life Insurance with Provident life insurance for a one-year term, which was supported by MacMillan. Roll Call vote was held with all members present voting yes. Motion passes.
 - g. MacMillan made a motion to approve the Carhartt Quote for \$3,434.00 for new Carhartt Jackets for the Fire Department, which was supported by Ipema. Roll Call vote was held with all members present voting yes. Motion passes.
 - h. MacMillan made a motion to approve up to \$4,000.00 for wood chips for our Park Project at \$10.00/yard delivered from Archer Tree Service, which was supported by Ambrose. Roll Call vote was held with all members present voting yes. Motion passes.

- i. Motion was made by Tubergen to Untable the Consumers Energy Electric Franchise Ordinance, which was supported by MacMillan. Roll Call vote was held with all members present voting yes. Motion passes. MacMillan made a motion to adopt the revised Ordinance from Ron Bultje, which was supported by Ambrose. Roll Call vote was held with all members present voting yes. Motion passes.

7) All Other Business

- a. Tubergen made a motion, supported by Sund, to pay the bills. Roll call vote was held with all members present voting yes. Motion passes.

8) Reports

- a. Treasurer Tubergen noted Winter tax bills are ready and will go out the end of December.
- b. Clerk Sund remarked Zeeland Public Schools Election took place November 4, 2025. Was a small turn out as expected. There were more Grand Haven voters that came to vote, and they did not have anything on the Ballot. We thanked them for their continued involvement. Marcia Mayrose has resigned as my Deputy Clerk, effective November 7, 2025. I am searching for a new Deputy Clerk.
- c. Planning Commission is having special meetings to revisit every word in the book.
- d. Park Board noted November 1, Scouts had a work session. Signs are all down and in process of being sanded and repainted, wood chips are in process of being ordered and spread around, other signs with QR Codes are being made by Ottawa County's Transportation Department, and calendar has been updated. Person has offered to help out if have a Farmer's Market.
- e. Fire Department had 35 calls for October. 309 calls YTD through October, compared to 303 YTD October 2024.
- f. Ambulance Oversight Committee reported Trinity Health Contract up at end of year. RFP's have been sent out with due date of 11/26/25. Proposals will be reviewed the following week.

9) Second Public Comment:

- a. Jack Grenan – Would Robinson Township consider a Cancer Cluster Research Program.
- b. Kraig Schultz – How much should we, at the community/Township Level, be considering if the Township could provide coverage for services that come from higher levels of government.

- 10) MacMillan made a motion supported by Tubergen to adjourn the meeting at 7:41 pm. Roll call vote was held with all members present voting yes. Motion passes.

Respectfully submitted,

Victoria Sund
Robinson Township Clerk