



## Minutes of the Robinson Township Board of Trustees

Held at Robinson Township

October 8, 2025 at 7:00 p.m.

12010 – 120<sup>th</sup> Avenue, Grand Haven, MI 49417

Present: Adam MacMillan, Jamie Tubergen, Victoria Sund, Steve Ambrose, Ben Ipema

Also present: Attorney Bultje and seven members of the public

- 1) Supervisor MacMillan called the meeting to order at 7:00 p.m.
- 2) The Pledge of Allegiance was recited followed by the invocation given by Supervisor MacMillan
- 3) Tubergen made a motion to approve the agenda with the addition of 6j the Anchor Tree Service Wood Chips Quote, which was supported by Sund. Roll call vote was held with all members present voting yes. Motion passes.
- 4) Tubergen made a motion, supported by MacMillan to approve the September 10, 2025 minutes. Roll call vote was held with all members present voting yes. Motion passes.
- 5) Public Comment:
  - a. Phil Kuyers – County Commissioner, District 9. Gave an update on things happening at Ottawa county. Phil has been elected to the Board of Michigan Association of Counties.
  - b. Paul Vanvelzen – Gave comment on Kerry Boyer.
- 6) New Business (Board members will consider motions to approve the following)
  - a. Public Hearing: Ham Worldwide, LLC – Special Land Use for Marine Construction Facility: John DePoy with Nederveld, gave a presentation about the land use to the board. Public comment as open with no one speaking for or against the project. Motion was made by Tubergen to close the Public Hearing, which was supported by Ambrose. Roll Call vote was held with all members present voting yes. Motion passes.  
MacMillan made a motion to approve the Site Plan as presented, which includes the Cover Letter dated 7/31/2025 by Nederveld, updated Project Narrative submitted 7/31/2025 by Nederveld, the revised Site Plan submitted 7/31/2025 by Nederveld, Special Use Application dated 3/07/2024 by Steve King, the State of Michigan Warrant Deed dated 4/15/2024, the Building Elevations and Floor Plan dated 6/06/2025 by VX Engineering with the following conditions: Ottawa County Health Department approval of Well and Septic shall be required prior to insurance of Building Permit, the parking lot need not be paved, and the outdoor lighting must be dark sky compliant. Adding the Findings and Conditions by the Planning Commission recommended in the August 26, 2025 minutes. Tubergen supported the motion, which was second by Ambrose. Add the Findings and Conditions by the Planning Commission recommended in the August 26, 2025 minutes. Roll Call Vote was taken: Ambrose-yes, Ipema-yes, Tubergen-yes, MacMillan-yes, Sund-yes. Motion passes.
  - b. Four Points for Successful Aging Appropriation Agreement: Kim Kroll, Executive Director with Four Points gave a presentation. Motion was made by MacMillan to approve the Agreement to authorize its execution and to make the Appropriation, which was supported by Ipema. Roll call vote was held with all members present voting yes. Motion passes.
  - c. Allen Drain Resolution: Joe Bush, Ottawa County Water Resources Commissioner, gave an update on the Allen drain. MacMillan made a motion for Township Officials to sign this Resolution, which was supported by Ipema. Roll call vote was held with all members present voting yes. Motion passes.

- d. Consumers Energy Electric Franchise Ordinance: MacMillan made a motion to Table this Ordinance until we receive information from Bultje and have Richard present at the meeting, which was supported by Ambrose. Roll Call vote was held with all members present voting yes. Motion passes.
- e. KHC Technologies Managed Services Agreement: MacMillan made a motion to Table this Agreement until November Board meeting so Master Agreement may also be reviewed, which was supported by Ipema. Roll Call Vote was held with all members present voting yes. Motion passes.
- f. Diemer's Property Services Estimate #3391 – Tubergen made a motion to approve Diemer's Estimate #3391 of \$1825 for Mole Removal in the Township Park, which was supported by Sund. Roll Call vote was held with all members present voting yes. Motion passes.
- g. Holiday Office Hours: Tubergen made a motion to approve closing the office November 27-28, December 25,26,27,31 and January 1-2 which was supported by Sund. Roll Call Vote was held with all members present voting yes. Motion passes.
- h. Election Equipment Agreement: Tubergen made a motion to approve the Election Equipment Agreement with Ottawa County, which was supported by MacMillan. Roll Call Vote was held with all members present voting yes. Motion passes.
- i. 2025 Municipal Joint Early Voting Site Agreement: Tubergen made a motion to accept and sign the 2025 Municipal Joint Early Voting Site Agreement, which was supported by MacMillan. Roll Call Vote was held with all members present voting yes. Motion passes
- j. Anchor Tree Service Wood Chips Quote: MacMillan made a motion to approve the \$1,500 wood chip estimate from Archer Tree Service, which was supported by Tubergen. Roll Call Vote was held with all members present voting yes. Motion passes.

#### 7) All Other Business

- a. Grand Haven School District Presentation: A representative gave an update on the master plan for the district.
- b. Review and Approve Bills. Tubergen made a motion to pay the bills, which was supported by Ipema. Roll call vote was held with all members present voting yes. Motion passes.

#### 8) Reports

- a. Treasurer – Ended Summer Tax season on September 16 and am now working on the Winter Season with bills going out December 1, 2025.
- b. Clerk – Working on November 4, 2025 Election. Had an Election Commission meeting right before the Board meeting. We have Inspectors approved and are taking the steps needed to get ready for this Election, which is only for the Zeeland Public Schools.
- c. Planning Commission – Did not meet in September
- d. Northwest Ottawa Recreation Authority (NORA) – None
- e. Zoning Administrator – 7 Permits
- f. Park Board – Met two weeks ago. Working on some projects, one being the wood chips, getting quotes on fixing the tennis court and converting that into a Tennis/Pickle Ball area. Looks like need to demo the entire surface to have it fixed for the Spring.
- g. Library Board – None
- h. Fire Department – Had 31 calls for September. 275 calls for year. For 2026 State budget, they allocated 8 million for Firefighter equipment and gear. They are required to disperse 4 million of that to paid on-call volunteer firefighters.

i. Ambulance Oversight – None

9) Second Public Comment:

a. Kraig Schulz – Spoke on the Newsletter for taxes and the Campbell plant.

b. Frank Johnon – Spoke about getting the Owl working for meetings.

10) Sund made a motion, supported by Tubergen to adjourn the meeting at 8:10 pm. Roll call vote was held with all members present voting yes. Motion passes.

Respectfully submitted,

Victoria Sund  
Robinson Township Clerk