

Minutes of the Robinson Township Board of Trustees
July 9, 2025 at 7:00 p.m.
12010 120th Ave, Grand Haven, MI 49417

Present: Adam MacMillan, Jamie Tubergen, Victoria Sund, Steve Ambrose, Ben Ipema

Also present: Attorney Bultje and seven members of the public

- 1) Supervisor MacMillan called the meeting to order at 7:00 p.m.
- 2) The Pledge of Allegiance was recited followed by the invocation given by Supervisor MacMillan.
- 3) Tubergen made a motion supported by MacMillan to approve the agenda. Motion passed.
- 4) Tubergen made a motion supported by Sund to approve the June 2, 2025 Board Special Meeting minutes and the June 11, 2025 Board minutes.
- 5) Public Comment: None

New Business

6a) Cemetery tree trimming quote: In a June storm, a section of a tree fell into the Cemetery, along with other debris. Robinson Township received two quotes. MacMillan made a motion supported by Tubergen to accept the \$1,500.00 quote from Ted's Daily Grind. Roll call vote was held with all members present voting yes. Motion passed.

6b) EPS Security Upgrade and Security Contract: Our current security system for Robinson Township (TWP) Hall and Fire Department is at its end of life (i.e., EPS cannot dial into our system for any changes). Motion was made by Ipema and supported by Ambrose to approve the cost of upgrades for the Township (\$4,101.00) and Fire Department (\$2,503.00) to be signed by a Township official. Roll call vote was held with all members present voting yes. Motion passed.

6c) Fire CATT Hose and Ladders Testing Contract: TWP Fire Department is required to have the Hoses and Ladders inspected one time a year. The cost will be \$2,990. Any TWP Official may sign the Contract. MacMillan made a motion, supported by Ambrose to approve the Testing. Roll call vote was held with all members present voting yes. Motion passed.

All Other Business

7a) Review and Approve Bills: Tubergen made a motion, supported by Sund, to pay the bills. Roll call vote was held with all members present voting yes. Motion passed.

Reports

8a) Treasurer noted our Annual Audit is in process. Treasurer has a draft of the Report. There were no major findings. Louitt Library is trying to use our Park and Pavillion more. Louitt is looking to do something for the younger kids. Parents will be with the kids.

8b) Clerk noted she is training and learning. Clerk introduced her Deputy Clerk, Marcia Mayrose.

8c) Planning Commission has agreed on the map. Working on wording in Ordinance. Short-term Rentals will be ready to discuss at the next meeting.

8d) Twp is in last month with Northwest Ottawa Recreation Authority (NORA). No longer have a Board member involved. Sund was talked about attending the meetings as a resident.

8e) Zoning Administrator shared there are 10 permits on the list.

8f) Park Board has proposed to Board four Pickle Ball courts. MacMillan proposed we start with two courts in phase I then Phase II may be addressed next year. MacMillan will talk with Dennis and Mary.

8g) An update on the Library was given in the Treasurer's report.

8h) Fire Department had 21 calls.

8i) Ambulance Oversight: Fire Chief shared the Contract with Trinity Health ends December 31, 2025. Chief is reaching out to AMR and other services. Chief noted there is a Meeting at end of the month, and he would like a Board member to be present.

9) Public Comment: No comment given

10) MacMillan made a motion supported by Ipema to adjourn the meeting at 7:31 pm.

Respectfully submitted,

Victoria Sund
Robinson Township Clerk