

Minutes of the Robinson Township Board of Trustees
June 11, 2025 at 7:00 p.m.
12010 120th Ave, Grand Haven, MI 49417

Present: Adam MacMillan, Jamie Tubergen, Christine Saddler, Steve Ambrose and Ben Ipema

Also present: Attorney Bultje and ten members of the public.

1) Supervisor MacMillan called the meeting to order at 7:01 p.m.

2) The Pledge of Allegiance was recited followed by the invocation given by Supervisor MacMillan

3) MacMillan made a motion supported by Tubergen to approve the agenda with the following additions:
6h: Fire Department truck cleaning. Motion passed.

4) Tubergen made a motion supported by Ipema approve the May 14, 2025, minutes. Motion passed.

5) Public Comment: none

New Business

6a) MacMillan made a motion supported by Tubergen to approve the Drain Maintenance Agreement for the Allen Drain and to authorize the Supervisor to execute the agreement. Roll call vote was held with all members present voting yes. Motion passed.

6b) Saddler made a motion supported by MacMillan to approve the quote for installation of new flooring in the training room and kitchen at the Fire Station by Commercial Flooring and Installation at cost of \$5,850. Roll call vote was held with all members present voting yes. Motion passed.

6c) Saddler made a motion supported by Ambrose to approve the hiring of Firefighter applicant Melissa Monarch. She is a current EMT training to be a paramedic. Motion passed.

6d) MacMillan made a motion supported by Tubergen to accept the resignation of Clerk Christine Saddler effective June 30, 2025. Motion passed.

6e) Saddler made a motion supported by Ambrose to approve the Amendment to the Election Equipment Contract with Ottawa County subject to review by the Township Attorney and to authorize the execution of the agreement. Roll call vote was held with all members present voting yes. Motion carried.

6f) Tubergen made a motion to approve the renewal of the Michigan Township's Association membership for the Township at a cost of \$7,537.54 which includes the Legal Defense Fund contribution. Roll call vote was held with all members present voting yes. Motion carried.

6g) Saddler made a motion supported by Tubergen to appoint Victoria Sund as Robinson Township Clerk as of July 1, 2025. Motion passed.

Tubergen made a motion supported by MacMillan to authorize the new Clerk Vicki Sund and her Deputy to be signers on the Township Bank accounts as of July 1, 2025. Motion passed.

6h) MacMillan made a motion supported by Ipema to approve the quote from Lakeside Car Care of \$1,250 for detailing of the Fire Trucks. Roll call vote was held with all members present voting yes. Motion passed.

All Other Business:

7a) MacMillan made a motion supported by Ipema to approve selling the old overhead door and two garage door openers for \$250. Roll call vote was held with all members present voting yes. Motion passed.

7b) Tubergen made a motion supported by Saddler to pay the bills. Roll call vote was held with all members present voting yes. Motion carried.

Reports:

8a) Treasurer: prepping to send out tax bills

8b) Clerk: Prepping for the annual audit, training incoming Clerk

8c) Planning Commission: continuing to work on Short Term Rentals

8d) NORA: will have a fundraiser in the near future

8e) Zoning Administrator:

8f) Park Board: contemplating a spring cleanup day and organizing a farmers market. Working with a Boy Scout on a possible Eagle Project for the park. They have information for a new information sign and were directed to get more quotes.

8g) Library: No report

8h) Fire Department: Fire Department had 43 calls for service

8i) Ambulance Oversight: No report

9) Public Comment: No comment given

10) Ambrose made a motion supported by Saddler to adjourn the meeting at 8:04 pm.

Respectfully submitted,

Christine Saddler
Robinson Township Clerk