

ROBINSON TOWNSHIP PLANNING COMMISSION  
February 22, 2022

The regular meeting of the Robinson Township Planning Commission was called to order at 7:00 PM at the Robinson Township Hall.

Present	Absent
Shawn Martinie Bill Maschewske Travis Vugteveen Anne Goede Lydia Brown Steve Young Michelle Gillespie	None

Also present were Supervisor Frank Johnson, Fire Chief Paul VanVelzen, Marcia VanVelzen, David Munroe and Annette Munroe. The attendance sheet is attached.

As required, the Annual Election of Officers was held. Chairperson Martinie called for nominations. A nomination was made by Travis Vugteveen and seconded by Lydia Brown to re-elect the current slate of officers (Shawn Martinie Chairperson, Steve Young Vice-Chairperson, and Bill Maschewske Secretary). There were no more nominations.

A roll call vote was taken.

Anne Goede – Yes

Michelle Gillespie – Yes

Lydia Brown – Yes

Bill Maschewske – Yes

Shawn Martinie – Yes

Steve Young – Yes

Travis Vugteveen – Yes

The current officers were re-elected unanimously.

A motion was made by Travis Vugteveen and seconded by Michelle Gillespie to approve the agenda as written.

The motion carried unanimously.

A motion was made by Michelle Gillespie and seconded by Travis Vugteveen to approve the Planning Commission minutes of the February 8, 2022 meeting as written.

The motion carried unanimously.

Non-Commission Member Inquiries and Questions

Supervisor Frank Johnson requested the following topics be investigated and reported upon by the Planning Commission.

1. The current prohibition on accessory buildings without a dwelling in Residential Zoning Districts. He reported he has had several public inquiries on this subject.
2. The current prohibition of in-law dwellings in addition to a primary residence. The in-law dwelling should be reviewed both as attached and unattached from the primary dwelling.
3. The minimum required square footage for a dwelling. The current requirement prohibits mini-houses and restricts affordable housing options.

Chairperson Martinie stated these items would be placed on the agenda for review as soon as possible.

Travis Vugteveen reported the following from the Township Board.

1. The Township Board has approved a proposal from Fresh Coast Planning for Zoning Administrator services and is working through the details of the contract.
2. The Zoning Ordinance Text Amendment regarding Private Roads, Minimum Frontage, and Corner Lots, Sections 4.9B, 4.9A, and 4.22 respectively, was approved as Ordinance 2022-02-01.
3. It was decided to not pursue gypsy moth spraying.
4. Steve Young and Lydia Brown were both re-appointed for three year terms to the Planning Commission.

Announcements -- None

Old Business -- None

New Business

Chairperson Martinie stated that the regular meeting schedule for the Planning Commission for the next year needed to be set. The following eleven dates were proposed for regular meetings in the draft Annual Report and Budget with draft date of 2/14/2022.

- March 22, 2022
- April 26, 2022
- May 24, 2022
- June 28, 2022
- July 26, 2022
- August 23, 2022

- September 27, 2022
- October 25, 2022
- November 22, 2022
- January 24, 2023
- February 28, 2023

A motion was made by Lydia Brown and seconded by Michelle Gillespie to approve the regular meeting schedule as stated above and in the 2/14/2022 draft Annual Report and Budget. The motion carried unanimously.

Chairperson Martinie then requested the Planning Commission review the February 14, 2022 draft 2021 – 2022 Annual Report and 2022 – 2023 Budget for the Planning Commission and offer changes or a motion to approve.

A motion was made by Travis Vugteveen and seconded by Lydia Brown to approve the 2021 – 2022 Annual Report and 2022 – 2023 Budget for the Planning Commission with draft date of 2/14/2022. The motion carried unanimously.

#### Pay Bills

A motion was made by Travis Vugteveen and seconded by Steve Young to pay salaries for the February 22, 2022 Planning Commission meeting (one meeting, all present). The motion carried unanimously.

#### Any and All Other Business

Marcia VanVelzen – Is there anything for the public to review yet regarding the update to the Master Plan.

Chairperson Martinie – No, the process is about half done and when a draft is available, there will be a public hearing.

Supervisor Frank Johnson – Stated he is receiving calls regarding sales of both medical and recreational marihuana. Supervisor Johnson was referred to Robinson Township Ordinance no. 2019-01-01 on this subject.

Chairperson Martinie stated upcoming topics for study included accessory buildings on parcels without dwellings, in-law apartments, and mini-houses.

#### Adjournment

A motion was made by Steve Young and seconded by Travis Vugteveen to adjourn the Planning Commission meeting at 7:40 PM. The motion carried unanimously.

Respectfully submitted,

Bill Maschewske, Secretary  
Robinson Township Planning Commission



**SIGN IN SHEET**  
**Planning Commission Meeting**  
**February 22, 2022 - 7:00 pm**

**PRINT NAME**

**SIGNATURE**

Paul & Marcia VanVelzen

Frank Johnson

David Munroe

A handwritten signature in dark ink, appearing to be "David Munroe", written over a horizontal line.

Annette Munroe